

**Scioto County Board of Developmental Disabilities Special Meeting Minutes  
For the Purpose of Conducting Organizational Business  
January 18, 2018**

STAR, Inc. @ 4:45 P.M.  
Prayer & Pledge – Richard Bolin

The meeting was called to order at 4:45 P.M. by Board President Rodney Barnett

1. **Roll Call:** Present were Board President Rodney Barnett, Vice President J. Michael Thoroughman, Jeffrey Kleha, C. William Rockwell, Jr., Cindy Gibson and Richard Bolin. Recording Secretary Michael Arnett was absent and excused.

**Following roll call, Cindy Gibson was sworn in for her first full term by Commissioner Mike Crabtree. Commissioners Bryan Davis and Cathy Coleman were also present.**

**Commissioner appointed Michael Arnett was unable to attend the Board meeting to be sworn in by the Commissioners due to inclement weather.  
Judge appointed Richard Bolin and Jeffrey Kleha agreed to go to Judge Lemon’s office to be sworn in as the Judge was unable to attend the Board meeting due to illness.**

2. **Agenda:** Mr. Purcell requested the presentation of a plaque and Proclamation for Julie Monroe be added to agenda.
3. **Officer Elections:** Report from Nominating Committee Chair Richard Bolin. Mr. Bolin stated it had been agreed to recommend the slate of officers remain as they stand for 2018. Mr. Bolin made the motion to accept the recommendation and it was seconded by Mr. Kleha, who also expressed his gratitude to the officers for agreeing to serve. The motion carried in a unanimous roll call vote. The 2018 Scioto County Board of Developmental Disabilities slate of officers are:

<b>President</b>	<b>Rodney Barnett</b>
<b>Vice-President</b>	<b>J. Michael Thoroughman</b>
<b>Recording Secretary</b>	<b>Michael Arnett</b>

4. **Organizational Business:**
  - A. **Authorization of the Superintendent to enter into agreements** related to grants, subsidies and collaborative arrangements with the Ohio Department of Education, the Ohio Department of Developmental Disabilities, Title VI-B, Title XX, other federal grants and subsidies, Ohio Department of Health, the Opportunities for Ohioans with Disabilities Department, the Carousel Center tenant contracts, the contracts with SOCOG for MUI and SSA Services, and MEORC for Payee Services, and other such activities and funding sources: All of the aforementioned agreements are necessary for the operation of business. A motion to authorize the Superintendent to enter into these agreements was made by Mr. Thoroughman and seconded by Mr. Rockwell. The motion carried unanimously in a roll call vote.
  - B. **Action regarding the regular meeting, date, time and place for Board Meetings for 2018:** It was agreed to meet on the third Thursday of the month at 4:45 P.M for the

regular monthly meeting, and 4:30 P.M. for the Ethics meeting at STAR, Inc. Any other committee meetings will be held at 4:00 P.M. as needed. The date, time and place remained the same as the prior year. Mr. Kleha made a motion to accept the time and date and it was seconded by Mr. Bolin. The motion carried in a unanimous roll call vote.

- C. **Action regarding meetings being conducted in accordance with Ohio Revised Code Section 121.22 Public Meetings** – Exceptions, which is part of Ohio’s Sunshine Laws and parliamentary procedure being based on Robert’s Rules of Order: A motion was made by Mr. Thoroughman to accept this action and was seconded by Mrs. Gibson. The motion carried unanimously in a roll call vote.
  - D. **Standing Committee discussion and appointments:** Mr. Kleha made a motion to keep the committee’s as they currently stand. Mr. Rockwell seconded the motion and it carried in a unanimous roll call vote.
  - E. **Board Member Declarations:** Law requires Board members complete a new Declaration when they are appointed or re-appointed. The four reappointed members were each mailed a Declaration to be completed and put in their files. Recommended best practice is for all Board members to complete a new Declaration each year to revise any information and ensure their qualifications are met to serve on the Board. Mr. Thoroughman made a motion to approve the Declarations and it was seconded by Mr. Rockwell. The motion carried in a unanimous roll call vote.
  - F. **Board Member In-Service Training Plan:** Mr. Purcell offered to begin looking into training options in keeping the Board in compliance with their yearly requirements of four training hours. He stated he would update the Board on available trainings in a couple of months. It is mandatory each member complete four hours of training; two of which can be webinars and the other two in traditional training settings. Mr. Barnett made a motion to authorize the Superintendent to coordinate the in-service trainings for the Board and it was seconded by Mr. Bolin. The motion carried in a unanimous roll call vote.
5. **Adjournment:** A motion was made to adjourn at 5:05 P.M. by Mr. Thoroughman and seconded by Mr. Kleha. The motion carried unanimously.

*Before beginning the regular meeting, Board President Rodney Barnett presented a Proclamation and plaque to former Superintendent Julie Monroe. A reception honoring Ms. Monroe’s 20 years of service to the Scioto County Board of Developmental Disabilities was held at 4:00 P.M. prior to the Board meetings. It was noted Ms. Monroe played an integral role in numerous capacities in the success of SCDD. Following the presentation, the Commissioners offered Ms. Monroe their sincere congratulations and stated they would be available to support the Scioto County Board in whatever way they could. Ms. Monroe expressed her appreciation and gratitude for being a part of the SCDD organization.*

Minutes Prepared by:  
Carla Nelson-White, Board Clerk

Respectfully Submitted by:  
Matt Purcell, Superintendent