



**Superintendent's Office**  
Scioto County Board of  
Developmental Disabilities

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## 2014 Action Plan Progress Report — SNAPSHOT — 3rd Quarter

### A Message from the Superintendent:

The third quarter of our 2014 Annual Action Plan is now complete. This progress report provides our stakeholders with a snapshot of the implementation process so far. Thank you for your attention.

- Julie Monroe

#### Our Values

#### Choice

#### Partnerships

#### Safety

#### Communication

#### Performance

#### Stewardship

### Goals and Updates

#### Goal 1: Promote a customer-focused culture

- Intake Department has a new sign indicating where their office complex is, and moves have taken place to improve accessibility for visitors
- Vern Riffe School entranceway renovation project is complete, and will be staffed through contract with STAR, Inc.
- Annual all-staff in-service was held on September 29 and 5 hours of continuing education credits were made available to staff. Additionally, HR will continue to coordinate with department directors in securing credit for half-day in-services, when requested.
- Timelines established for behavior support processes (assessment, plan development, etc.)
- Upgraded one-call notification system to SchoolMessenger.
- Two staff surveys were conducted to gather input regarding recognition and satisfaction with all-staff in-service
- Staff recognition banquet held to honor years of service. We thank the private sponsors who funded this event.

#### Goal 2: Employ creative solutions to serve more people with fewer funds, while increasing choices of those served

- Medicaid Administrative Claiming (MAC) program continues to operate at a high level. There have been no missed documentation moments this calendar year to date.
- Downsized administrative team by abolishing Director of Community Services position. Redistributed and streamlined duties across leadership team.
- Document retention schedule approved by County Commissioners, Ohio Historical Society, and State Auditor's Office. First round of documentation destruction initiated (scanned files).
- Superintendent exploring options of serving more children who are kindergarten and/or primary age through the Vern Riffe School program.
- Friends of DD obtained 501(C)(3) status as a not-for-profit organization and potentially have a large donation pending.
- Improved efficiency of several human resources functions through reassigning a staff member to that department.
- Early Intervention staff received intensive training in the PLAY Project, which will enhance services provided to young children and their families
- Scioto County Board of DD is slated to make 15 referrals to Bridges for FY 2014/15 (this is up from 9 referrals made last FY year), through the Employment First Initiative.

**Goal 3: Increase collaboration within the county's DD system**

- Choice Housing Managing Director attended SSA staff meeting 8/21/14. Working through the Choice waiting list to find resident for vacant home. Working with Gallipolis Developmental Center regarding possible residents for potential new home to be purchased with state Capital Housing funds.
- Superintendent met with Scioto Residential Services' leadership regarding how both agencies can work together to improve the provision of behavior support services. SSA Department continues regular contact..

**Goal 4: Support individuals and families in becoming self-advocates**

- Training on educational rights and advocacy will be offered in December 2014 for parents, guardians and others
- Positive Culture presentation was conducted at the all-staff in-service 9/29
- One SCBDD staff member and one STAR staff member are attending the extensive Good Life Training provided by the Ohio Association of County Boards. Other staff have participated in other aspects of the training, as well.

**Goal 5: Educate the public about how we accomplish our Mission and manage our resources**

- SSA Director joined Scioto County Elder Abuse task force
- Over 20 news stories published in local newspapers and regular appearances are featured on local radio programs
- Several individuals, families and staff participated in the River Days Parade on behalf of our organization
- Partnered with several local organizations to host the Annual Special Olympics Kick-Off/Walk-a-thon

**OUR MISSION: Together, we build meaningful lives.**