

**Scioto County Developmental Disabilities  
Board Meeting Minutes  
April 18, 2019**

STAR, Inc. @ 4:45 P.M.  
Prayer – Cindy Gibson

Pledge – Richard Bolin

1. **Roll Call:** Present were President Rodney Barnett, Vice-President J. Michael Thoroughman, Recording Secretary Michael Arnett, Richard Bolin, Cindy Gibson, C. William Rockwell, Jr. and Jeffrey Kleha.
2. **Agenda:** No changes to the agenda as presented.
3. **Minutes:** Minutes for the Finance Committee, Ethics Committee and Regular Board meetings, all conducted on 3/21/19 were approved collectively in a motion made by Mr. Kleha and seconded by Mr. Arnett. The motion carried in a unanimous roll call vote.
4. **Expenses and Fiscal Report:** Finance Director Lynne Webb reporting. Mrs. Webb thanked the Board for signing two *Moral Obligations*. She stated March's general fund started with slightly over \$3.2 million, and ended with just over \$6.2 million after revenue and expenditures. Mrs. Webb noted the first settlement drop for real estate taxes was included in the revenue for March. Mr. Purcell added that although privatization is completed, SCDD is still required to pay 40% match for home care and personal services, and now also pay 40% match for adult day array services. He stated the estimate for the match was an expected and forecasted amount of approximately \$1,000,000, which would bring that ending balance down to a more normalized figure when matches were paid. Mr. Thoroughman made a motion to accept the oral and written reports and it was seconded by Mr. Bolin. The motion carried in a unanimous roll call vote.
5. **Superintendent's Report:** Superintendent Matt Purcell reporting. Mr. Purcell thanked the Board for allowing him to continue to lead the organization, and the Directors, Managers and staff for their incessant work and dedication in the program. It was noted Directors Chad Phipps and Tammy Nelson were absent and excused due to prior family commitments. Mr. Purcell commented the annual Hardwood Heroes basketball game was held at the end of March and was a huge success in increasing DD awareness in the community. He also noted there were two big events happening in May. VRS Prom is scheduled for May 10 at the Friends Center, and May 24 is set for VRS graduation in the school gym. He stated the Board would be receiving invitations to the events. There were no further comments.
6. **Program Reports:** The Program Reports were submitted to the Board Members prior to the meeting. Mr. Barnett thanked the Director's for their reports. He also thanked Community Relations Coordinator McNelly for representing SCDD at the annual Health Fair.
7. **Committee Reports: Ethics Committee** – J. Kleha, Chair. There was no need for an Ethics meeting this month.

8. **Old Business:** Mr. Purcell informed the Board that Randy Beach from OACB will conduct a two hour in-service training on June 20 following the Board meeting. There was brief discussion on which of the four mandated topics would be covered, and it was decided all four topics would be discussed in 30 minute increments. Mr. Purcell stated he would contact Mr. Beach before the training and confirm the details.

9. **New Business:**

A. ***Recommend renewal of the META (formally SCOCA) contract for IT services at VRS and Carousel Center.*** Mr. Purcell recommended a \$2,000 increase in salary for the Network Administrator, Darrel Jividen, who has been contracted at SCDD via META for the past seven years. He noted Jividen had never received a salary increase, and hoped it would serve as initiative in retaining him, as he has proven to be an asset to the organization. Mr. Purcell noted the contract amount is \$60,000 which includes Jividen's current salary as well as other necessary variables. There were several questions and comments from the Board. Mr. Thoroughman made a motion to approve the META contract with the \$2000 increase to Jividen's salary, and it was seconded by Mr. Rockwell. The motion carried with a six "Yea" (Barnett, Thoroughman, Rockwell, Gibson, Bolin, Kleha) to one "Nay" (Arnett) vote.

B. ***Update on VRS and Carousel Center renovations.*** Mr. Purcell stated the groundwork, including preventative maintenance and outside recommendations on classroom furniture/placement, is underway in preparing for the renovations at Carousel and VRS. He reiterated replacing outdated and unusable furniture, as well as updating the floors and classroom areas, ensure the students have the most modernized learning environment possible.

10. **Other:** Mr. Purcell informed the Board a planned power outage on April 22 and 23 was scheduled for an area that included the VRS building. He added AEP stated they needed two days minimum to do a repair in the area. Mr. Purcell noted all programs at VRS would be closed for those two days.

Mr. Purcell also mentioned a policy was being implemented for use of Narcan in the VRS and Carousel Center. The city Prosecutor is currently looking over the template, and when completed and approved, will serve as a guideline to administering the drug. He noted if policy is followed, SCDD will bear no liability for misuse, and if necessary, will be covered under the liability benefit of SCDD insurance. It was also noted that if Narcan was given to someone who was believed to have overdosed, but in reality had not, it would not have any negative effects. Mr. Purcell stated trainings will be scheduled with the City Health Department for both buildings. He added he hoped to have the policy available for Board approval in May.

11. **Comments from the floor:** Speakers are required to state their name and address for the record. Additional speaking rules are on the back of the public agenda. There were no comments from the floor.

12. **Adjournment:** On a motion made by Mr. Thoroughman and seconded by Mr. Bolin the Board adjourned at 5:13 P.M. The motion carried unanimously.

Minutes Prepared by:  
Carla Nelson-White  
Board Clerk

Respectfully Submitted by:  
Michael Arnett  
Recording Secretary