

**Scioto County Board of Developmental Disabilities
Board Meeting Minutes for September 20, 2018**

STAR, Inc. @ 4:45 P.M.

President Rodney Barnett called the meeting to order at 4:45 P.M.

Prayer & Pledge – Richard Bolin

1. **Roll Call:** Present were President Rodney Barnett, Vice-President J. Michael Thoroughman, Richard Bolin, Jeffrey Kleha, C. William Rockwell Jr., and Cindy Gibson. Recording Secretary Michael Arnett joined the meeting very soon after it started.
2. **Agenda:** Mr. Purcell requested an additional item be added under New Business 9C – Recommend approval of payment for *Help Me Grow* program. He also asked an Executive Session be added after the Board meeting *in accordance with ORC 121.22 Public Meetings – Exceptions (G) (1), the Board will enter into executive session to consider the appointment, employment, dismissal, discipline, promotion or compensation of a public employee(s) or official.* There were no objections. Mr. Barnett added one of the County Commissioners may come to this meeting to update the Board on the status of their financial pledge for the STAR bathroom project.
3. **Minutes:** Mr. Rockwell made a motion to approve the Board minutes from 8/16/18 and it was seconded by Mr. Thoroughman. The motion carried unanimously in a roll call vote.
4. **Expenses and Fiscal Report:** Finance Director Lynne Webb reporting. Mrs. Webb thanked the Board for signing ten *Then & Now Certificates* and one *Moral Obligation*. She stated the month of August started with slightly over \$3.6 million and ended with just over \$5.6 million after revenue and expenditures. She added the second half of the settlement for real estate taxes had been deposited, which accounted for the elevated ending balance. Mr. Bolin asked about the Executive Coach account on the list of bills being approved for payment. Mrs. Webb stated that Executive Coach provided “taxi service” for our adult individuals as needed. She explained that SCDD is still the provider of record for Executive Coach, but they should be taking over their billing soon pending receiving their Medicaid certification. She added most of the cost is reimbursed to SCDD through the individual’s waiver services. Following further discussion, Mr. Bolin made a motion to approve the written and oral report and it was seconded by Mrs. Gibson. The motion carried in a unanimous roll call vote.
5. **Superintendent’s Report:** Superintendent Matt Purcell reporting. Mr. Purcell’s report included section seven of the OACB handbook – *Employment Powers of County Boards*. Mr. Purcell updated the Board on the levy fundraiser Golf Scramble, which raised almost \$4,000. He thanked everyone involved in making the event a success. Mr. Purcell also informed the Board the SCDD staff in-service will be Friday, 9/21/18 at SSU, and they were welcome to attend.

6. **Program Reports:** The reports were submitted to the Board prior to the meeting. Mr. Barnett thanked the Directors and Community Relations Coordinator for their reports. There were no comments or questions.
7. **Committee Reports: Ethics Committee** – J. Kleha, Chair. There was no Ethics Committee meeting for the month of September.
8. **Old Business:** Update on Board in-service trainings. Mr. Purcell confirmed SOCOG Director Amy Cartwright will be conducting an in-service on October 18 after the Board meeting, and SSA Director Chad Phipps will present the final training after the November 15 meeting. He reiterated both meetings will last approximately one hour and will fulfill the mandated four hour in-service trainings per year for Board members.
9. **New Business:**
 - A. **Recommend approval of 3% pay increase for bus monitors.** Mr. Purcell stated Petermann Transportation had requested bus monitors who assist SCDD school age individuals receive an increase in pay of 3% , as they have not had a salary adjustment in three years. Since the monitors are not technically SCDD employees, he added he hoped that a portion of this approximately \$8,000 per year cost would be reimbursed by the home school districts, although they had not yet formally committed. Mr. Kleha made a motion to approve the 3% pay increase for bus monitors, and it was seconded by Mr. Thoroughman. The motion carried in a unanimous roll call vote.
 - B. **Recommend approval of the Superintendent’s Development Plan.** Mr. Purcell explained it is required by Rule that County Board Superintendents present an annual plan to their Board depicting how they plan to keep their Continuing Education Units (CEU) and credits updated. The Board received a copy of Mr. Purcell’s plan in their packet. The plan was approved on a motion made by Mr. Arnett and seconded by Mrs. Gibson. The motion carried in a unanimous roll call vote. President Barnett and Superintendent Purcell signed the plan after it was approved.
 - C. **Recommend approval for payment to aid Help Me Grow program:** Mr. Purcell reminded the Board that *Help Me Grow* was recently resumed by SCDD after being at the Educational Service Center (ESC) for the past several years. Unfortunately during that time the program struggled, and EI Director Tammy Nelson has been working diligently to restore *Help Me Grow* to its former capacity. She discovered the program is out of compliance due to the *number of staff* to the *number of children served* ratio being too high. Three part-time positions need to be filled to bring the program up to date and continue operating. Mr. Purcell explained additional financial support is needed to assist in funding those three positions. He recommended the Board approve a payment not to exceed \$18,000, with the understanding the monies may not be used or may be reimbursed through the Grant. Mr. Bolin made a motion to approve the recommendation and it was seconded by Mr. Kleha. The motion carried in a unanimous roll call vote.

10. **Other:** Scioto County Commissioner Bryan Davis was recognized by Board President Rodney Barnett. Mr. Davis confirmed the Commissioner's monetary pledge for the STAR bathroom project would be honored. He stated it was a privilege to work with SCDD and be a part of an organization that makes a difference in individual's lives. Mr. Davis commented the bathroom renovation was a project that would enrich the lives of the individuals, the staff and the community, and was taxpayer money well spent. It was noted the Commissioners had made a pledge of up to \$60,000. Mr. Davis stated the Commissioners were committed to making up any difference in cost after the SCDD and STAR budgeted amounts had been depleted. Kelly Hunter (STAR) expressed his gratitude to the Commissioners for their support and commitment.
11. **Comments from the floor:** Speakers are required to state their name and address for the record. Additional speaking rules are on the back of the public agenda. There were no comments from the floor.
12. **Executive Session:** The Board entered Executive Session at 5:17 P.M. *in accordance with ORC 121.22 Public Meetings – Exceptions (G) (1), the Board will enter into executive session to consider the appointment, employment, dismissal, discipline, promotion or compensation of a public employee(s) or official* on a motion made by Mr. Rockwell and seconded by Mr. Thoroughman. The motion carried unanimously.
13. **The Board reconvened** to regular session at 5:40 PM on a motion made by Mr. Rockwell and seconded by Mr. Thoroughman. The motion carried.
14. **Mr. Rockwell made a motion for the following items:**
 - A. Approve hiring a substitute school nurse
 - B. Authorize the Superintendent to decide the rate of pay.Mr. Thoroughman seconded the motion for both items, and the motion carried unanimously.
15. **Adjournment:** Mr. Rockwell made the motion to adjourn at 5:43 PM, and it was seconded by Mr. Thoroughman. The motion carried unanimously.

Minutes Prepared by:
Carla Nelson-White, Board Clerk

Respectfully Submitted by:
Michael Arnett, Recording Secretary