

**Scioto County Board of Developmental Disabilities Meeting Minutes
for January 27, 2011**

ORGANIZATIONAL MEETING – Special Meeting

Note: This meeting was originally set for January 20, but had to be rescheduled due to inclement weather.

6:00 p.m., STAR, Inc. Building

Immediately after the meeting was called to order, Scioto County Board of Commissioners Chairman Thomas Reiser administered the oath of office to C. William Rockwell, Jr., who had been reappointed in December 2010. Following some complimentary remarks, Mr. Reiser departed.

1. **Roll Call:** Present were Rodney Barnett, J. Michael Thoroughman, Stephanie Childers, Klaire Purtee, Jeffrey Kleha, Richard Bolin and C. William Rockwell, Jr. Mr. Barnett, as last year's president, chaired the meeting.

2. **Agenda:** Mr. Barnett asked if there were changes to the agenda. There were none.

3. **Officer Nominating Committee Report:** Chairman Thoroughman reporting

The Officer Nominating Committee met December 15, 2010. The Committee recommended to the Board the following slate of officers: Rodney Barnett as President, Mike Thoroughman as Vice President and Stephanie Childers as recording secretary. This is unchanged from last year.

There were no other nominations. Mr. Rockwell made the motion approving the recommendation of the Nominating Committee. Mr. Kleha seconded. The motion was approved in a unanimous roll call vote.

4. **Organizational Business:**

A. Mr. Barnett called for a motion authorizing the superintendent to enter into agreements for grants, subsidies and collaborative arrangements with the Ohio Department of Education, the Ohio Department of Developmental Disabilities, the Ohio Department of Health, the Ohio Rehabilitation Services Commission, Title VI-B, Title XX, other federal grants and subsidies, the Carousel Center tenant contracts and other such activities and funding sources. Mr. Barnett then expressed his faith in the new superintendent, Benjamin Hollinger and wished him well in his work.

Mr. Thoroughman made the motion. Mrs. Childers seconded the motion, which was approved unanimously.

- B. After a brief discussion, Mr. Thoroughman made the motion that the Board continue to hold meetings on the third Thursday of each month beginning at 6:00 p.m. These meeting will be located in the STAR, Inc. Building, 2625 Gallia Street, Portsmouth. Business manager Matt Purcell confirmed that the docket and accompanying paperwork would be available 30 minutes before the meeting, should board members want additional time to review this information, though no discussion or decisions are permitted during that time period.

Mr. Bolin seconded this motion, which was approved unanimously.

- C. Mrs. Childers made the motion that the Board conduct meetings in accordance with *Robert's Rules of Order*. Mr. Kleha seconded the motion, which was approved unanimously.
- D. The Board was presented with a resolution which would allow the whole Board to act in lieu of the Board's Ethic Council in matters relating to direct services contracts. This alternative is permitted under Ohio Revised Code Section 5126.031(B).

Mr. Barnett questioned the definition of 'direct service contracts.' He explained that by adopting the Resolution, he was concerned that the Board would be precluded from conducting business with any number of local entities. His referred to the line in the Resolution stating that the Board "is not willing to enter into direct services contracts with any person who is a board member or former board member or member of the immediate family of a board member or former board member."

Superintendent Benjamin Hollinger stated that he believed that the term 'direct service contracts' referred to transactions between a care provider and an individual who receives services through the County Board, but that he would research the matter and report back to the Board in February.

For a number of years, the Board has used the Ethics Council alternative when a meeting of the Ethics Council was not possible. As this resolution was nearly identical to the ones that had been approved in years past, Mr. Kleha made the motion to approve the resolution as presented. Mr. Rockwell seconded. The motion was approved unanimously.

- E. Appointment of Committees: President Barnett elected to table the matter of committee appointments.

5. **Adjournment:** Mr. Thoroughman made the motion. Mrs. Purtee seconded. The Board adjourned at 6:32 p.m.

Respectfully submitted by:

Stephanie Childers, Recording Secretary

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**Scioto County Board of Developmental Disabilities Meeting Minutes  
for January 27, 2011**

SPECIAL MEETING - The purpose of this meeting was to conduct regular business.

Note: This meeting was originally set for January 20, but it had to be rescheduled due to inclement weather.

1. **Roll Call:** Present were President Rodney H. Barnett, Vice President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Klaire Purtee, Jeffrey Kleha, Richard Bolin and C. William Rockwell, Jr.
2. **Agenda:** Mr. Barnett acknowledged that the agenda had been received by board members in advance of the meeting. There were no changes to that agenda.
3. **Minutes:** Mr. Rockwell made the motion to approve the minutes of the November regular meeting, the December 15 special meeting and the Nominating Committee minutes as received. Mrs. Childers seconded. The motion was approved unanimously.
4. **Expense:** Mr. Kleha made the motion to accept the docket of expenses as received, including a number of 'Then and Now' certificates. Mr. Purtee seconded the motion. There was no discussion. The motion was approved in a unanimous roll call vote.
5. **Superintendent's Report:** Benjamin Hollinger reporting
  - A. Board Relationships – Mr. Hollinger expressed his desire to have the board members as involved with the programs as they wish to be. He suggested the formation of additional committees, such as a facilities committee and a finance committee so that the Board members can have a more complete understanding of important issues and set the vision for the program.
  - B. Strategic Planning – With the change in leadership, an upcoming levy campaign and the expected funding cuts from state sources, Mr. Hollinger proposed that this was an opportune time to begin a dynamic strategic

planning process. He has a contract prepared for a consultant to help with the process that he will present later in the meeting.

- C. ORSC Grant – Last year, the Board approved funds for participation in an Ohio Rehabilitation Services Commission grant that focused on community employment. Mr. Hollinger reported that that project has not come to fruition. There is another opportunity with ORSC through another group of county boards that he would like the program to pursue. The effort is being lead by the Ohio Association of County Boards of DD. This grant is targeting transition age students (14-21) who need help making the change from school to the world of work.
  - D. Relocation – Mr. Hollinger announced that he has closed on a house, and he and his family are preparing to move to Scioto County.
6. **Program Reports:** Mr. Barnett thanked the directors for the reports which were submitted to the Board in advance of the meeting. There were no questions or additional comments regarding these missives.

Business Manager Matt Purcell reviewed the General Fund revenue and expenditure reports, noting that the agency's carry over was 38 percent of the annual budget. He praised the efforts of the Service and Support Administration Department and the Adult Services Program for improving their billing efforts in 2010. As December marked the end of a quarter, he had also prepared written reports on the REACH fund, the Capital Fund and the Residential Fund.

At the close of Mr. Purcell's report, Mr. Barnett thanked SSA director Donna Royse for serving as Interim Director in the last weeks of 2010.

7. **Old Business:**

Mr. Rockwell made a motion to approve a letter to be sent to the County Commissioners asking that they act on the high bid for an aged bus the Board had determined was no longer suitable for program use. Mr. Bolin seconded. The motion was approved unanimously and the letter was passed around for signatures.

8. **Committee Reports:**

- A. Staff Advisory Council: No report
- B. Public Information Committee: No report
- C. Trust Fund Committee: A written report was distributed with Mr. Purcell's financial report.

**9. New Business:**

- A. Contract with Southern Ohio Council of Governments – This contract was for Supported Living/Waiver Quality Assurance Reviews, Provider Compliance Reviews and Investigative Agent back-up services. The Board has been purchasing these services through SOCOG for several years. Mr. Hollinger recommended that the Board approve the contract for another year.

There was some discussion during which Mr. Hollinger mentioned that the current in-house investigative agent has tendered her resignation and the administration is preparing options for the Personnel Committee to consider regarding the future of that position. In the interim, staff from SOCOG will be handling MUI investigations.

Mr. Thoroughman made the motion to approve the contract with SOCOG. Mr. Kleha seconded. The motion was approved unanimously.

- B. Levy Renewal Issue: Collections for the 1 mill levy passed in 2005 end in December this year. The Board would have two, possibly three, chances to place the renewal of this issue before the voters in 2011. The first is the May 3<sup>rd</sup> primary. The filing deadline for that election is February 3<sup>rd</sup>. In order for the issue to be placed on the ballot, two things need to happen between this meeting a close of business February 3. First, the Board needed to request a document from the County Auditor certifying the amount of funds this 1 mill levy would collect. Second, the Board would have to have another special meeting to request that the County Commissioners approve the issue for the ballot.

The document requesting the auditor's validation had been prepared. Asking for this information would not commit the Board to any further action.

Mr. Barnett began the discussion by presenting the Board with the estimated costs of a countywide election – a total of \$83,000. He explained that this figure would be reduced to close to \$65,000, if Portsmouth, Green Township and New Boston also participate in the election. Then Mr. Barnett reviewed a number of costs that could not be reduced, including paying poll workers.

Mr. Hollinger reviewed the program's existing levies, their terms and yields. He also explained different terms association with levies, including renewal, replacement, and continuing. The Board proceeded to discuss the implications of the different combinations and vagaries of voter turn out. In the end, Mr. Thoroughman made the motion to approve the

resolution asking for the tax valuation. Mr. Bolin seconded. The motion was approved unanimously.

Mr. Kleha made a motion that a special meeting be held Monday, January 31 to consider the Board's next steps. It was specified that the meeting would begin at 5:30 p.m. in the STAR, Inc. Building. Mrs. Childers seconded that motion, which was then approved by unanimous vote.

- C. Strategic Planning Consultant – Mr. Hollinger reiterated his wish to undertake a rigorous strategic planning process. He has already contacted former Ohio Department of DD administrator and ORSC Director Michael Rench to lead the effort. The Board was given a draft contract to review that would engage Mr. Rench.

During the discussion, Mr. Kleha suggested a change in the verbiage, asking that the reasons for termination of the contract be amended to reflect that the Board could end the contract with or without cause, and that Mr. Rench could quit the contract with cause.

Mr. Kleha then made a motion to hire Mr. Rench with the amended contract. Mr. Bolin second. The motion was approved with Mrs. Childers casting a dissenting vote.

**10. Miscellaneous:**

- A. Mr. Barnett asked Board Clerk Margaret Compton to read aloud a proclamation prepared in honor of retiring employee Tom Stiverson. Mr. Stiverson had already worked the last day of his 14 years with the Board. Mr. Bolin made the motion to approve the document. Mrs. Childers seconded. The motion was approved unanimously and the document was passed around for signature.
- B. STAR building authority Kelly Hunter requested the Board members' opinions about allowing the STAR, Inc. Building to be used a by a church group to hold services. After some discussion, Mr. Kleha made the motion to table the matter pending further information. Mr. Bolin offered the second. The motion was approved unanimously.

**11. Comments from the Floor:** None

**12. Adjournment:** The Board adjourned by acclamation at 7:24 p.m.

Respectfully submitted by:

Stephanie Childers, Recording Secretary