

**Scioto County Board of Developmental Disabilities Special Meeting Minutes
For the Purpose of Conducting Organizational Business**

January 21, 2021

STAR, Inc. @ 4:45 P.M.

Before the meeting began, two new SCDD Board members were sworn in by Commissioners Bryan Davis, Cathy Coleman, and Scottie Powell. Anthony Mantell and William Adams were welcomed to the Scioto County Board of DD and introduced to the other Board members. Their service on the Board is valued and appreciated.

1. **Prayer** – Cindy Gibson offered the prayer
Pledge – Michael Arnett led the pledge
2. **Roll Call**: Present were C. William Rockwell, Jr., Cindy Gibson, Jeffrey Kleha, Michael Arnett, Anthony Mantell and William Adams. Richard Bolin was not in attendance
3. **Agenda**: No changes as presented.
4. **Officer Elections**: Report from Nominating Committee member Jeffrey Kleha. He stated the Committee recommended C. William Rockwell, Jr for Board President, Michael Arnett for Vice President, and Jeffrey Kleha for Recording Secretary. All three Board members stated they were willing to serve as officers on the Scioto County Board of DD. Kleha made the motion to approve the recommendation and it was seconded by Mantell. The motion carried in a unanimous roll call vote. Rockwell thanked the Board members for his position as President. The new officers on the Scioto County Board of DD for 2021 are officially:

C. William Rockwell, Jr.	President
Michael Arnett	Vice President
Jeffrey Kleha	Recording Secretary

5. **Organizational Business**:
 - A. ***Authorization of the Superintendent to enter into agreements*** related to grants, subsidies and collaborative arrangements with the Ohio Department of Education, the Ohio Department of Developmental Disabilities, Title VI-B, Title XX, other federal grants and subsidies, Ohio Department of Health, the Opportunities for Ohioans with Disabilities Department, the Carousel Center tenant contracts, the contracts with SOCOG for MUI and SSA Services, and MEORC for Payee Services, and other such activities and funding sources. All of the aforementioned agreements are necessary for the operation of business. A motion to authorize the Superintendent to enter into these agreements was made by Kleha and seconded by Adams. The motion carried in a unanimous roll call vote.
 - B. ***Action regarding the regular meeting, date, time and place for Board Meetings for 2021***: After brief discussion, it was agreed to meet on the third Thursday of the month at 5:00 P.M for the regular monthly meeting, and 4:45 P.M. for the Ethics meeting at

STAR, Inc. Any other committee meetings will be conducted around these meetings when possible. It was noted the day of the meetings would remain the same, but the time was changed from 4:45 to 5:00. Adams made a motion to accept the time, date and location, and it was seconded by Arnett. The motion carried in a unanimous roll call vote.

- C. ***Action regarding meetings being conducted in accordance with Ohio Revised Code Section 121.22 Public Meetings*** – Exceptions, which is part of Ohio’s Sunshine Laws and parliamentary procedure being based on *Robert’s Rules of Order*. All Board members understood and agreed to meetings being conducted in accordance with ORC, Section 121.22 Public Meetings.

 - D. ***Standing Committee discussion and appointments***: Rockwell stated individual committees for Ethics, Finance, Personnel, and Facilities were formed to assist the Board in making decisions regarding issues in these areas. The Committees met prior to the regular Board meeting and made recommendations to the full Board based on their information and understanding of the situation. There was discussion regarding if these committees were still necessary as many past concerns had already been resolved. It was noted an Ethics Committee was mandated by law and would remain in effect. Rockwell suggested this topic be tabled until next month’s meeting and requested a listing of committees and the current members be emailed to Board members for review. All Board members agreed to table this topic until February’s meeting.

 - E. ***Board Member Declarations***: Law requires Board members complete a new Declaration when they are appointed or re-appointed; however, recommended best practice is for all Board members to complete a new Declaration each year to revise any information and ensure their qualifications are met to serve on the Board. In keeping with best practice, all Board members were given a Declaration to complete, and were returned to the Board Clerk by all present members.

 - F. ***Board Member In-Service Training Plan***: Purcell stated Board members were required to complete four hours of training to remain in compliance with DoDD mandates, and he will ensure all members have met that requirement before the end of the year. He noted new members, Mantell and Adams, had three months to complete Board Orientation, and he would be administering this training to them.
6. **Adjournment**: A motion was made to adjourn at approximately 5:04 P.M. by Mantell and seconded by Gibson. The motion carried unanimously.

Minutes Prepared by:
Carla Nelson-White
Board Clerk

Respectfully Submitted by:

Jeffrey Kleha
Recording Secretary