

**SCIOTO COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
BOARD MEETING MINUTES FOR OCTOBER 15, 2015**

STAR, Inc. @ 6:00 P.M.

**Prayer Leader:** Richard Bolin

**Pledge Leader:** Richard Bolin

1. **Roll Call:** Present were Board President Rodney Barnett, Vice-President J. Michael Thoroughman, Richard Bolin, Jeffrey Kleha, C. William Rockwell, Jr. and Michael Arnett
2. **Agenda:** No changes to the agenda as presented.
3. **Minutes:** Minutes for the regular Board Meeting, a Facilities Committee Meeting, and an Ethics Committee Meeting, all held on 9/17/15, were approved collectively in a motion made by Mr. Kleha and seconded by Mr. Thoroughman. The motion carried in a unanimous roll call vote.
4. **Expenses and Fiscal Report:** Director of Finance, Matt Purcell reporting. Board Members were given the fund reports prior to the Board Meeting. Mr. Purcell thanked the Board Members for signing two *Moral Obligations* and one *Then and Now Certificate*. Mr. Purcell noted the General Fund ending balance was \$2.4 million dollars for September, which included monies from Rollback, Homestead, tax dollars and late deposits. The Board Members were given the Trust Fund report at the meeting. There were no questions or comments regarding the report. A motion was made by Mr. Bolin to accept the report as presented and seconded by Mr. Rockwell. The motion carried unanimously in a roll call vote.
5. **Superintendent's Report:** Superintendent Julie Monroe reporting. The Board Members were given the report prior to the meeting for review. There were no questions regarding the report. Mr. Kleah asked Superintendent Monroe if there was information regarding the selection of the new Board Member. She responded there were two applications submitted. She had not heard any updates on the decision, but was keeping in touch with the Commissioner's office on a regular basis. There was some discussion regarding the applicants and application process from the Board Members.
6. **Program Reports:** The Program Reports were submitted to the Board Members prior to the meeting. Mr. Barnett thanked the Directors for their reports. Mr. Hunter, ADS Director, thanked everyone who had attended the Community Employment Banquet. He commended Steve Sowkulech and Brandi Dalton for outstanding work at the Vocation Station in helping with the placement of individuals. He stated there were 20 placements last year, which is remarkable considering the economic situation of the area. He stated there were 44 businesses involved in hiring individuals and felt the program was definitely going in the right direction. There were a few questions and comments regarding suggestions for next year's banquet.
7. **Committee Reports:** Ethics Committee – Jeff Kleha, Chair. The Ethics Committee met prior to this Board Meeting at 5:45 P.M. to discuss four Direct Service Contracts. Being there was no conflict of interest with the contracts; it was recommended the Board approve the Direct Service Contracts presented. A motion was made by Mr. Kleha and seconded by Mr. Thoroughman to approve the contracts. The motion carried in a unanimous roll call vote.
8. **Old Business:** None

**9. New Business:**

- A. Recommend approval of the Speech-Language Pathology Services Agreement between South Central Ohio ESC and the SCBDD for School-Age Children. Superintendent Monroe stated the contract was for the 2015-2016 school year. Mr. Cornwell, School Programs Director, added that he was very pleased with the speech services provided by SCOESC. Mr. Bolin made a motion to accept the recommendation and Mr. Rockwell seconded the motion. The motion carried in a unanimous roll call vote.
- B. Recommend approval for the Speech-Language Pathology Services Agreement between South Central Ohio ESC and the SCBDD for Preschool Children. This contract was also for the 2015-2016 school year. Mr. Rockwell made a motion to accept the recommendation and Mr. Thoroughman seconded. The motion carried in a unanimous roll call vote.
- C. Recommend approval to adopt Policy 4.08 – Internet Safety. Superintendent Monroe explained in order to continue receiving our “E-Rate” funding that a safety policy had to be in place. The policy was designed to protect children from cyber-bullying, access to inappropriate material etc. SCOCA, who provides the computer/ internet service for SCBDD, was involved in developing the policy. Mr. Purcell added that there will be mandatory training on the policy for both students and staff. Mr. Thoroughman made a motion to accept the recommendation and it was seconded by Mr. Bolin. The motion carried in a unanimous roll call vote.
- D. Recommend approval for revision of Personnel Policy Section 3.04.08-Tardiness and Attendance. Superintendent Monroe stated the policy was brought up to date and made procedures for employees calling off uniform across the agency. There was some discussion and questions regarding the policy. Mr. Kleha made a motion to accept the recommendation for revision and it was seconded by Mr. Thoroughman. The motion carried in a unanimous roll call vote.
- E. Recommend approval of an Annual Benchmark Plan to recruit additional providers and decrease Adult Day Services provided by the County Board. Superintendent Monroe stated it was required by the DoDD to submit a plan by 10/1/15. The plan had been submitted on time and accepted by the DoDD, however; any recommendations from the Board could be added and the report resubmitted as needed. The plan includes two Benchmarks the SCBDD are working to meet: 1) Reduction of ADS/Non-Medical Transportation Waiver Services by the County Board as Provider and 2) Recruitment of ADS/Non-Medical Transportation Waiver Service Providers. Mr. Bolin made a motion to accept the recommendation and it was seconded by Mr. Kleha. The motion carried in a unanimous roll call vote.

**10. Miscellaneous:**

- A. Mr. Purcell reminded the Board about the SCBDD Golf Scramble on Saturday and invited them to stop by if they were available.
- B. Mr. Bolin asked Superintendent Monroe the status of the air conditioning units in the VRS gym. She stated the installation had begun and the brackets were installed. She noted the cutting of holes in the wall would have to be coordinated with the student’s schedules in the gym so they were not in the area when maintenance was working on the installation.
- C. Mr. Bolin also asked if there were any updates on the roof repair project. Superintendent Monroe stated she was entering into a contract with TSH Architects (Mark Holsinger) that will manage the project. The Carousel Center will be replaced first, and work is slated to begin in the Spring of 2016.

11. **Comments from the Floor:** Mr. Randy Stout, 1826 Valley Street, Portsmouth, Ohio was recognized. Mr. Stout stated he suffered from post-traumatic stress. He has been working with Theresa Rowland, his Case Manager/SSA. He said he had met with her and Joy Copen on several occasions to discuss Respite and his "team". He stated Ms. Rowland had said he was not permitted in his home when someone was there to provide Respite, and he disagreed with that rule. When he asked Ms. Rowland who had made that rule, she had responded "the Team". He repeatedly asked who was on "the Team?" He also claimed his paperwork had been increased and added to his stress, and felt this was harassment. There were several questions and comments from Board Members and Mr. Stout during his dialogue.

In an effort to be clear on what Mr. Stout was requesting; Mr. Thoroughman asked him if his main complaints were (1) Why can't he stay in his home when Respite is being provided, and who made that rule? (2) Why didn't anyone call him back when he asked about the rule? Mr. Stout responded "Yes", those were his main complaints. Mr. Thoroughman stated the Board would research the answers and let him know. Mr. Stout also wanted to be informed of exactly who was on his "Team". Mr. Stout thanked the Board for their time and left the meeting.

There was further discussion and comments from the Board Members, Superintendent Monroe, and Donna Royse-SSA Director, regarding Mr. Stout's complaints and their validity. It was determined that the Providers/Agencies were responsible for filling out the increased paperwork he had mentioned, and not Mr. Stout himself. There were several questions and comments from Board Members. Mr. Arnett asked to be recognized. He made a motion that documentation be sent to Mr. Stout via certified mail, naming the members of his "Team", and documentation stating he is permitted to receive Respite while he remains in his home as he requested. Mr. Arnett felt this would address the grievances Mr. Stout brought before the Board this evening. The motion was seconded by Mr. Bolin and carried in a unanimous roll call vote.

12. **Executive Session:** Mr. Barnett made the motion to enter into Executive Session at 7:07 P.M. in accordance with *ORC 121.22 "Public Meetings – Exceptions"* to discuss a personnel matter: ***To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.*** Mr. Arnett seconded the motion, and the motion carried in a unanimous roll call vote.

The Board came out of Executive Session at 7:45 P.M. on a motion made by Mr. Rockwell and seconded by Mr. Thoroughman. That motion carried unanimously.

13. **Adjournment:** The Board Meeting adjourned at 7:45 P.M. on a motion made by Mr. Rockwell and seconded by Mr. Thoroughman. The motion carried unanimously.

Minutes Prepared by:  
Carla Nelson-White

Respectfully Submitted by:  
Julie Monroe, Superintendent