

Scioto County Board of Developmental Disabilities Meeting Minutes for November 18, 2010 at The Carousel Center, 1112 Gallia St., Portsmouth

6:00 p.m.

1. **Roll Call:** Present were President Rodney H. Barnett, Vice President J. Michael Thoroughman, Klaire Purtee, and C. William Rockwell, Jr. Jeff Kleha arrived at 6:05 p.m. and Stephanie Childers was absent and excused. The seventh seat is vacant. Former Vern Riffe School teacher Rick Bolin received word unofficially that his application for the appointment will be accepted. He was in the audience.
2. **Agenda:** Mr. Barnett acknowledged that the agenda had been received in advance of the meeting and noted that there was only one change, that of a special item to be added under 'Miscellaneous.'
3. **Minutes:** There were two sets of minutes before the Board for their consideration. The minutes of the Special Meeting held November 4 and those of the regular October meeting were approved in one motion made by Mrs. Purtee and seconded by Mr. Rockwell. There was no discussion. The approval was given in a unanimous vote. All votes of the Scioto County Board of DD are recorded using the roll call method.
4. **Expenses:** Mr. Thoroughman made the motion to approve the expenses, the 'then and now' certificates and letters of moral obligation that were presented to Board. Mr. Purtee offered the second. The motion was approved unanimously.
5. **Superintendent's Report:** Superintendent Brenda Benson thanked the Board saying that she has been enjoying her abbreviated work schedule. She then said that she would speak to other items on the agenda as the need arose, but had no other topics to add.
6. **Program Reports:**
 - A. **Fiscal Report:** Business Manager Matt Purcell presented this report noting that by this time, at the beginning of the fourth quarter, most of the revenue for the year has already been received. Expenditures for October topped \$768,000, and overall spending was at 83.6 percent of projections, which Mr. Purcell explained was right on target.

After distributing a handout, he raised the subject of employee health insurance benefits. It is the time of year when the package must be renewed or a new company sought. This year the Insurance Committee kept the policy with Anthem Blue Cross/Blue Shield. But the proposed rate increase to maintain the status quo was determined to be more than the Board could afford. This compelled the Committee to consider a number of scenarios.

In the end, the Committee recommended that the Board's contribution to the employees' Health Savings Accounts (HSA) remain the same: \$2,500 for singles and \$5,000 for family-groups (employee-spouse, employee-child, and family). Deductibles are to remain the same: \$3,000 for singles and \$6,000 for family-groups. There would also be no change in 2011 to the employee/employer cost ratio. The employee pays 15 percent of the total cost, while the Board pays 85 percent. However, the monthly premiums for the Board and for the employees increased. Overall, these changes reflect an increase in cost between 26 and 27 percent.

Another change will be in the out-of-pocket expenses for the employee. Currently, when an employee meets the deductible all costs accrued after that are covered 100 percent. Next year, the employee will have to pay 20 percent of those after-deductible-costs up to \$5,000 for singles and \$10,000 for family groups. Mr. Purcell noted that most employees do not incur enough medical bills to reach their deductibles. Therefore, he concluded that this change will affect only a small number of people, around 10 percent.

Mr. Rockwell made a motion to accept the finance written and oral reports. Mrs. Purtee seconded. The motion was approved unanimously.

- B. Community Services Report: Community Services Director Julie Monroe addressed the Board. Her first topic was the need for a change in the Board's waiting list policy. Currently, Board Policy Manual Section 10:23 allows ten days for individuals to respond to queries from the program about an opening on the waiting list. With the number of people on some of our waiting lists, this has proven to be too much time, causing the actual delivery of services to be delayed for unacceptable periods of time. Mrs. Monroe proposed a revision to five days, along with a request that the usual two readings be waived, so that the change could be approved today.

Mr. Thoroughman made the motion. Mr. Rockwell seconded. The motion was approved unanimously.

The second part of Mrs. Monroe's presentation was a request from the Choice Housing Board of Trustees. The housing board is prepared to sell two properties that are no longer viable residences for people with developmental disabilities. Because these homes were purchased with capital housing funds from the State, the Board was required to maintain a legal interest in them through a form of mortgage. Mrs. Monroe noted that there were no liens against the properties and that this transaction would involve no county board funds. Buyers have been found for both

properties and the final sales are pending this Board's release of the mortgages.

Resolution 2010.11-02 had been prepared. Its adoption would grant release of the mortgages and authorize Board President Rodney Barnett to sign those documents on the Board's behalf.

Mr. Kleha made the motion to adopt the resolution. Mr. Rockwell seconded. The motion was approved unanimously and the document was passed among the members for signature.

7. Old Business: None

8. Committee Reports:

- A. Staff Advisory Council: No report
- B. Ethics Council: No report
- C. Personnel Committee: No report
- D. Public Information Committee: No report
- F. Trust Fund Committee: A written report was presented to the Board with the financial report.
- G. Officer Nominating Committee: In anticipation of canceling the December board meeting, Mr. Barnett appointed three members to this committee so that they may prepare a slate of officers to be presented at the January organizational meeting. Klaire Purtee, Stephanie Childers and Mike Thoroughman were chosen and Mr. Thoroughman agreed to act as chairman. A public meeting of this committee will be held before January 20, 2011.

9. New Business:

Two items listed on the agenda as being under 'New Business' – the mortgages and the waiting list policy – had already been settled earlier in the meeting.

Mr. Purcell requested that the Board authorize him to ask the County Commissioners for permission to dispose of an out-of-service bus through sealed bid. He stated that the 1991 bus, with over 250,000 miles on it, had been sitting idle for some time and was even being used for storage. With the bus garage completion, the items in storage are being placed in that building and there is no need to retain the old bus. Mrs. Purtee made the motion. Mr. Kleha seconded. The motion was approved unanimously.

10. Executive session: Mr. Barnett made the motion that the Board enter into executive session for the purpose of discussing the compensation of a public employee. Mr. Kleha seconded. The motion was approved in unanimous roll call vote. The Board began executive session at 6:20 p.m. and resumed open session

at 6:30 p.m. Mrs. Purtee made the motion that an amended management contract be approved for Julie Monroe to include an additional \$1,000 over that which had been requested. This decision stemmed from the lengthy discussion at the October meeting and several members of the Board expressing at that time that a contract accepted earlier in the year by Mrs. Monroe did not adequately reflect her value to the agency or compensate her for the many service improvements that have occurred as a direct result of her efforts. Mr. Kleha noted that this was the right thing to do. Mrs. Purtee added that this decision was intended reward a valuable employee. And Mr. Rockwell said that this shows Board's appreciation of Mrs. Monroe's work and seconded the motion, which was then approved unanimously.

11. Miscellaneous:

- A. December Meeting: The need for a December meeting was discussed, after which Mr. Kleha made the motion to cancel the regular December meeting with the understanding that a minimum of four board members would need to come into the office to sign their approval of the December expenses. Mrs. Purtee seconded. The motion was approved unanimously.

Mr. Barnett also read aloud a number of events that are occurring in December including the school's Christmas Program, a retirement reception for Mrs. Benson and the annual visit from Santa.

- B. Recognition of Mrs. Benson: Unbeknownst to Mrs. Benson, a proclamation had been prepared to express the Board's appreciation for her years of dedicated service. Mr. Barnett read the proclamation and then passed it around for the other members to sign. Also, a small token was presented to her as a remembrance, a glass starfish. Mrs. Benson was quite overcome and very grateful to be acknowledged in this way.

12. Comments from the Floor: None

- 13. Adjournment:** The Board adjourned at 6:50 p.m. on a motion by Mr. Rockwell and a second by Mr. Kleha.

Respectfully submitted by:

Stephanie Childers, Recording Secretary