

## Scioto County Board of Developmental Disabilities Meeting Minutes for December 19, 2013

7:05 PM at STAR, Inc.

Prayer/Pledge Leader: Rick Bolin

1. **Roll Call:** Present were President Rodney H. Barnett, Vice President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Klaire L. Purtee, Jeffrey Kleha, C. William Rockwell, Jr., and Richard L. Bolin.
2. **Agenda:** Mr. Barnett announced that the Board intended to deviate from the planned agenda by holding an executive session at the beginning of the meeting. Finance Committee Chairman Thoroughman requested that his Committee's business be considered before the executive session. This request was granted.
3. **Finance Committee Report:** The Committee met December 9 and had the following recommendations for the Board:
  - A. Regarding employee health insurance: The cost increase to this year's premium is three percent. The Committee recommended sharing that increase with the employees so that the Board would be paying 85 percent of the entire insurance bill, which would include one-half of the cost increase. Mr. Thoroughman made the recommendation into a motion. After some discussion, Mr. Thoroughman made a motion to withdraw his original motion. Mr. Bolin seconded and the second motion carried unanimously.  
  
In his next motion, Mr. Thoroughman used Mr. Barnett's suggestion that the Board shoulder the entire three percent cost increase for health insurance next year. Mr. Barnett had stated that he felt strongly that this year, if not in future years, the Board could afford to pay this for employees. Mrs. Childers seconded and the motion was approved in a unanimous vote.
  - B. Regarding Payment to STAR, Inc.: The Committee recommended that STAR, Inc. services be funded at \$100,000 until the end of January 2014. This is essentially an extension of the agreement that was in place for October through December of this year. Mr. Thoroughman made this a motion. Mr. Rockwell seconded. There was some discussion before the motion was approved unanimously.
4. **Executive Session:** Mr. Thoroughman made the motion that the Board enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Mr. Kleha seconded. The motion was approved at 7:12 PM by a unanimous roll call vote. County Prosecutor Mark Kuhn and County Boards' Association Attorney Steve Postalakis were on hand to advise the Board.

Open session resumed at 8:25 PM with a unanimously approved motion made by Mr. Bolin and seconded by Mr. Thoroughman.

**Actions Following Executive Session:**

Mr. Barnett invited Mr. Postalakis to address the Board. Mr. Postalakis advised the Board to take four actions, which follow.

- A. Mr. Bolin made the motion to authorize the Board President to send a notice of predisciplinary conference to James Krumer to be held December 30, 2014. Mrs. Purtee seconded the motion. The motion was approved in a unanimous roll call vote. It was noted that Mr. Kleha would be unable to attend.
- B. Mr. Kleha made the motion to authorize the Board President to send a letter to Mr. Krumer stating that he is relieved of duties and that Julie Monroe will be acting as superintendent. Mr. Rockwell seconded. The motion was approved in a unanimous roll call vote.

At this point, Mr. Postalakis returned to the subject of the predisciplinary conference so that the Board could agree on a place and time. They agreed that 4:00 PM at STAR, Inc.

- C. Mr. Kleha made the motion to authorize Board President Rodney Barnett and Vice President Mike Thoroughman to ensure that the notice and the letter are properly served to Mr. Krumer. Mr. Thoroughman seconded. The motion was approved in a unanimous roll call vote.
- D. Mr. Kleha made the motion authorizing the appointment of Julie Monroe as acting superintendent and for the Board President to execute a temporary agreement with her pursuant to this, to include a pay increase of \$500.00 per pay period. Mrs. Purtee seconded. The motion was approved in a unanimous roll call vote.

Mr. Barnett thanked the Board and noted the unanimous support of the four items above. He went on to thank Mr. Postalakis and Mr. Kuhn for their assistance. On December 30, the predisciplinary conference will occur within the structure of a public meeting and must be announced as such. However, Mr. Barnett explained that since the meeting would be dealing with a personnel matter, most of the meeting would be held in executive session.

The meeting paused while papers were signed. After the departure of the attorneys, the Board continued with regular business. Mrs. Monroe was invited to join the Board at the front of the room.

- 5. **Minutes:** Mr. Thoroughman made the motion to approve the minutes of the November 21 Ethics Committee and the November 21 regular meetings. Mr. Rockwell seconded. The motion was approved in a unanimous vote.

**6. Expenses and Fiscal Report:** Matt Purcell, Director of Finance

Copies of the General Fund report had been sent to board members in advance of the meeting. The Trust Fund report was handed out at the meeting. Mr. Purcell thanked the Board for signing the 'moral obligations,' the 'then and now' statements and the docket of expenses. Mr. Rockwell made a motion to approve the expenses and the fiscal report. Mr. Bolin seconded. The motion was approved unanimously.

**7. Superintendent's Report:** Mr. Kleha made the motion to approve the Superintendent's Report. Mr. Thoroughman seconded. The motion was approved unanimously.

**8. Program Reports:** President Barnett thanked the people who had prepared reports to the Board about the programs and the awareness efforts for the past month.

**9. Old Business:** 2014 Annual Action Plan

A draft copy of the 2014 Annual Action Plan had been sent to board members in November at the beginning of the public comment period, which ended December 18 with a public forum. No one attended the public forum and no written comments were submitted about the draft. A second draft was sent to board members in advance of this meeting. Mrs. Monroe explained that this draft included changes requested by the management staff, management consultant and superintendent. The version distributed at this meeting was a graphically enhanced document, created by Shawn Jordan, Awareness Coordinator, which contains the meat of the plan as well as all of the elements required by Rule.

After proceeding to Committee Reports, the Board returned to this item, whereupon Mr. Rockwell made the motion to approve the 2014 Annual Action Plan. Mr. Kleha seconded. The motion was approved unanimously.

**10. Committee Reports:**

A. Ethics Committee: Chairman Jeff Kleha reported that the Committee had reviewed a couple of direct service contracts in their meeting immediately before this meeting tonight. They found no known conflicting interests. He made a motion to approve the contracts. Mrs. Childers seconded. The motion was approved unanimously.

B. Finance Committee: These items had been moved to the beginning of the meeting.

**11. New Business:**

A. Payee Services Contract: Service and Support Administration Director Donna Royse explained that the contract the Board has with the council of governments known as MEORC will expire soon. Having this service provided by an outside entity was not only less expensive for the Board, but removed SCBDD employees from the process of money management for consumers. Although a new contract with MEORC was still being finalized, Mr. Purcell requested that the Board approve an amount not to exceed \$18,000 for this service in 2014. This would allow an additional six individuals to be added over the course of the year, if needed. Mr. Kleha made the motion, Mr. Bolin seconded. The motion was approved unanimously.

- B. Waiver Limits and Waiting List Priorities: In January of this year, the Board set the priorities for reducing waiting lists in 2013. In preparation for 2014, a resolution had been prepared (Resolution 2013-12.01) stating the Board priorities for reducing the waiting lists in 2014 as well as determining the maximum number of waivers that could be added to the ones already in place for people served by the Board. Mr. Bolin made the motion to approve the resolution. Mrs. Purtee seconded. The motion was approved unanimously. The board members also signed a written copy of the document.

**12. Miscellaneous:**

- A. Officer Nominating Committee: Mr. Barnett appointed Mrs. Childers, Mr. Bolin and Mrs. Purtee to serve on this Committee. He offered the chairwomanship to Mrs. Childers, who declined. Then he offered it to Mrs. Purtee, who accepted. The Committee was instructed to hold a meeting sometime between now and the Organizational Meeting in January to select a slate of officers for the Board to consider for 2014.
- B. Organizational Meeting: The Board agreed to continue meeting on the third Thursday of each month at STAR, Inc. However, the meeting time was changed from 7:00 PM to 6:00 PM. Also, the Ethics Committee would meet at 5:45 PM on the same day and in the same building. Mr. Thoroughman made this into a motion. Mrs. Childers seconded. The motion was approved unanimously.

**13. Comments from the Floor:**

- A. Kathryn Locke, Chairwoman of the STAR, Inc. Board of Trustees asked for clarification of the four motions made after executive session. Various members of the Board helped better explain what had been done.
- B. Ginny Froman, a parent from West Portsmouth, praised the job done by Superintendent Jim Krumer and expressed her dismay at the actions of the Board tonight.
- C. Mr. Purcell sought clarification from the Board regarding Mrs. Monroe's spending authority. It was concluded that she would have the same privileges and responsibilities afforded Mr. Krumer.

- 14. Adjournment:** Mr. Thoroughman made the motion to adjourn at 8:55 PM. Mr. Rockwell seconded. The motion was approved unanimously.

Prepared by Margaret Compton  
Submitted by:

Stephanie Childers, Recording Secretary