

**Scioto County Developmental Disabilities
Board Meeting Minutes
December 19, 2019**

STAR, Inc. @ 4:45 P.M.

Prayer – Cindy Gibson

Pledge – Richard Bolin

1. **Roll Call:** Present were President Rodney Barnett, C. William Rockwell, Jr., Jeffrey Kleha. Richard Bolin and Cindy Gibson. Vice-President J. Michael Thoroughman and Recording Secretary Michael Arnett were both out of town and excused.
2. **Agenda:** Superintendent Matt Purcell introduced the new VRS Secretary Tammy Grigson who came aboard November 18. The Board welcomed her to the SCDD family. It was noted the new SSA's scheduled to be at the meeting this evening were unavailable due to a work conflict, and would be introduced at the January meeting.
3. **Minutes:** Minutes for the November 21 regular Board meeting and the Special Board meeting conducted on December 5, were both approved on a motion made by Rockwell and seconded by Bolin. The motion carried in a unanimous roll call vote.
4. **Expenses and Fiscal Report:** Finance Director Lynne Webb reporting. Webb thanked the Board for signing multiple *Moral Obligations* and one *Then and Now* certificate. She stated November started with roughly \$5.9 million and ended with slightly over \$5.5 million after revenue and expenditures. She also thanked the Board for their service and wished them a happy Christmas holiday. There were no questions or concerns. Gibson made a motion to approve the written and oral report, and it was seconded by Kleha. The motion carried in a unanimous roll call vote.
5. **Superintendent's Report:** Superintendent Matt Purcell reporting. Purcell expressed his gratitude to President Barnett and the rest of the Board for allowing him to lead the organization for a second year. He also thanked the administrative team and staff for their support and dedication. Purcell asked that the wage adjustments and updated salary schedule typically reviewed before the first of the year, be tabled until the financial future of SCDD is clear. There were no objections.

Barnett commented it was great to have Rick Bolin back among the Board and attending the meetings. His presence and input was certainly missed.

6. **Program Reports:** The Program reports were submitted to the Board Members prior to the meeting. Barnett thanked the Directors and the Community Relations Coordinator for their reports. EI/HMG Director Tammy Nelson was recognized. She stated a consultant from DoDD had visited the Carousel Center earlier today, and was very complimentary of the process, procedures and the staff's devotion and passion in their work. Barnett commended them on the excellent review.
7. **Committee Reports:** *Ethics Committee – J. Kleha, Chair.* There was no Ethics Committee meeting this month.
8. **Old Business:**
 - A. **Update on Health Insurance Plan:** Purcell stated the plan approved at the special meeting on December 5 had been implemented. An open enrollment meeting with

Anthem on December 11 was conducted for all employees, who were asked to complete and sign a form selecting their options. He continued he had explained to staff the possibility of reward initiatives for those who complied with (1) providing proof of a primary care physician, (2) submitting results of bloodwork with current health statistics/numbers, and (3) repeating the blood test later in the year, with the goal of the numbers remaining stable or improving. All three requests would be on a specified timeline. This process would be in accordance with federal government specifications, which were still being reviewed. Purcell stated staff had been informed that health insurance would likely be a very different format in 2021, as all indications seem to suggest that a high deductible health plan may not be feasible from 2020 on. He added staff seemed to understand the complicated process of finding a plan and were very grateful for what the Board had provided, and there had been no negative feedback from employees since the meeting.

- B. ***Confirm trainings for Board members who need additional hours to fulfill the four hour mandated requirement.*** Purcell confirmed he and SSA Director Chad Phipps would be conducting two trainings following the Board meeting, which would satisfy the four hour requirement for Board members to remain in compliance. Purcell added he would reschedule training before the end of the year with Arnett since he was unable to attend tonight's training.

9. **New Business:**

- A. ***Recommend approval of Five Year Forecast:*** The Board was given two versions of the five year forecast to compare. One version depicted figures with the levy passing and tax funds continuing, and the other showing figures of tax funds stopping at the end of 2020, if the levy failed to pass.
- B. ***Recommend approval of the annual budget:*** The Board received the annual budget for consideration. Purcell noted the budget was unaffected by the levy as those funds will be received through the end of 2020.

After reviewing both the five-year forecast and the annual budget, Kleha made a motion to approve both collectively, and it was seconded by Rockwell. The motion carried in a unanimous roll call vote.

- C. ***Review Board members terms of office:*** A chart was given to Board members with terms of past and present members represented. Purcell asked the Board to please advise him if they noticed anything that needed correction. President Barnett noted he and Vice-President Thoroughman were both starting their twelfth and final year serving on the Board in 2020.
- D. ***Review current Board member committee rosters:*** It was noted the standing committee rosters (Ethics, Finance, Facilities, Personnel, and Nominating) had remained the same for the past three years. Purcell reminded the Board that the committee members could be changed at January's organizational meeting.
- E. ***Recommend approval of waiver allocations for 2020:*** Purcell asked the Board to approve the allocation of 25 waivers for 2020. He added this number was flexible and could be increased or reduced as needed. SSA Director Phipps stated the number of waivers being requested this year is the same as 2019, but with a slightly different breakdown. Phipps stated 2020's allocation would consist of ten Level One Waivers, ten

I/O Waivers, and five Self Waivers. Kleha made a motion to approve the allocation of the 25 waivers and it was seconded by Gibson. The motion carried in a unanimous roll call vote.

10. **Other:** Purcell stated that he, Lynne Webb, Chad Phipps and Joy Copen had met with Amy Beeler from SOCOG for a demo on a software program for employee timekeeping and attendance. Beeler is currently using the program for her employees. Purcell stated the administrative team is reviewing and discussing the information to determine if the program will be a good option for SCDD.
11. **Comments from the floor:** Kleha and the Board thanked Rick Bolin and Mrs. Bolin for making candy for the other Board members. This thoughtful gesture is genuinely appreciated.
12. **Adjournment:** On a motion made by Gibson and seconded by Bolin, the meeting adjourned at 5:20 PM. The motion carried unanimously.

Minutes Prepared by:
Carla Nelson-White
Board Clerk

Respectfully Submitted by:
Matthew Purcell
Superintendent