Scioto County Developmental Disabilities
Board Meeting
@ The Carousel Center
Thursday, December 18, 2025 at 5:00 PM
Minutes

A reception will begin at 4:15pm for Mike Arnett, Board President, who will finish his term after this meeting and will be recognized for his service and dedication with SCDD.

The Board will be introduced to two employees. Teacher, Aimee Lehn, who recently joined the staff at VRS, and Teacher, Tracy Smith, who has been with the agency since 2009, but recently earned a teacher position.

The Board will offer a moment of silence for the husband of employee Tracey Lunsford. Raymond Louis Lunsford passed away on October 28, 2025. SCDD offers sincere condolences to his friends, family, and those who knew him.

1. ***Prayer & Pledge*:** Cindy Gibson offered the prayer, and Jon Peters led the Pledge of Allegiance.

2. ***Roll Call*:** All members were present.

3. ***Agenda:*** No changes as presented.

4. ***Minutes*:** The Board voted on the regular Board Meeting Minutes conducted on November 20, 2025. Peters made the motion to approve the Minutes, and it was seconded by Murray. The motion carried in a unanimous roll call vote.

5. ***Expenses and Fiscal Report*:** Finance Director Steve Sowkulech reporting. Sowkulech reported the year-to-date starting cash balance as of 11/30/25 was slightly over $4.1 million. Following expenses of $13.7 million and revenue of $11.6 million, the ending balance was $2,107.266.66. Adams made the motion to approve the written and oral report, and it was seconded by Mantell. The motion carried in a unanimous roll call vote.

6. ***Superintendent's Report*:** Superintendent Matt Purcell reporting. Purcell stated how grateful he is to have the staff and administrative team. Purcell also stated how grateful he is for the Board members. Purcell expressed his appreciation for the guidance he has received from the Board and how thankful he is for allowing him to lead the agency as Superintendent. Purcell expounded on the funding of the future. He stated that the focus is now on sustainability. Purcell will meet with other Superintendents of the region in Chillicothe and will present regionally in order to advocate on our behalf. Purcell explained interRAI Assessment tool us is on schedule to begin in February. Purcell stated he would continue to provide updates. Purcell informed the Board that he and Mr. Sowkulech had a meeting with DODD to request fiscal assistance. DODD asked for an updated five year forecast and Mr. Sowkulech submitted as requested. Purcell stated he would provide updates as he received them. Purcell informed the Board that Lindsey Nash has been announced as the new Director of DODD.

7. ***Program Reports***: President Arnett thanked the Directors for providing their reports, which included informative and valuable information regarding their programs. There were no additions and no questions.

8. ***Committee Reports***:
A. **Ethics Council**, *Adrienne Buckler-Callihan, Chair*. The Council met at 4:45 P.M. prior to meeting to discuss one direct service contract and a reimbursement to a family member. As there were no conflicts, Buckler-Callihan made the motion to approve the contract, and it was seconded by Gibson. The motion carried in a unanimous roll call vote.

9. ***Old Business***:
A. Annual Report: The Board was presented the 2024 Annual Report in November. Mantell made a motion to accept the report as presented, and it was seconded by Gibson. The motion carried in a unanimous roll call vote.
B. A Board member in-service training was held following the meeting. The topic was The Opioid Crisis in Early Intervention and was presented by Catie Metzler. This was the final training needed for the Board in 2025.

10. ***New Business***:
A. Resolution 2025.12-01: Discuss/Vote on resolution regarding Family Directed Services. The resolution would set the 2026 budget for the program at $10,000 for respite services and $3,0000 for Ungers and Billy shoes. Buckler-Callihan made a motion to approve the resolution, and it was seconded by Adams. The motioned carried in a unanimous roll-call vote.

B. Resolution 2025.12-02: Discuss/Vote on resolution regarding Shared Services of Business Manager. The resolution would allow for Business Manager, Steve Sowkulech, to assist Pike County Board of DD with Business Manager services. Mantell made a motion to approve the resolution, and it was seconded by Buckler-Callihan. The motion carried in a unanimous roll-call vote.

C. Resolution 2025.12-03: Discuss/Vote on resolution regarding Advancement of Funds. The resolution would allow SCDD to request an advancement of funds from the Scioto County Auditor up to ninety percent of collected property taxes. Purcell noted that this practice was not uncommon and would ease the stress of increasing costs. Buckler-Callihan made a motion to approve the resolution, and it was seconded by Mantell. The motion carried in a unanimous roll-call vote.

D. Waiver Allocation: Purcell recommended to the Board that 10 waivers (5 Individual Options and 5 Level One) be allocated. Purcell noted we are required annually to allocate waivers. Mantell made a motion to approve the allocation, and it was seconded by Buckler-Callihan. The motion carried in a unanimous roll-call vote.

11. ***Other***: None

12. ***Comments from the Floor***: Speakers are required to state their name and address for the record. Additional speaking rules are on the back of the public agenda. There were no comments from the floor.

13. ***Adjournment:*** Peters made the motion to adjourn at 5:22 PM and it was seconded by Murray. The motion carried in a unanimous vote.

Respectfully Submitted by:
Cindy Gibson, Recording Secretary

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Signature - Cindy Gibson

Minutes Prepared by:
April Kozee, Board Clerk