

DRAFT

Scioto County Board of Developmental Disabilities Meeting Minutes – March 15, 2012

STAR, Inc.

6:05 p.m.

1. **Roll Call:** Present were President Rodney H. Barnett, Vice President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Klaire Purtee, Jeffrey Kleha, C. William Rockwell, Jr. and Richard Bolin.

2. **Agenda:** The superintendent requested the addition of an executive session as Item 12.

3. **Minutes:** Mr. Kleha made the motion to approve the minutes of the February 8 Finance Committee meeting, February 15 Personnel Committee, February 16, Board Meeting, March 1 Awareness and Outreach Committee meeting, and the March 1 Personnel Committee meeting as received. Mr. Thoroughman seconded. The motion was approved with a unanimous vote.

4. **Expenses and Fiscal Report:** Matthew Purcell reporting

Mr. Purcell, Director of Finance reviewed the written reports he had submitted to the Board in advance of the meeting. On the revenue report, he reminded the Board of the fact that levy dollars have not been received yet this year. On the expenditure report, he highlighted the payment made for worker's compensation and Targeted Case Management Match. The Trust Fund report was also distributed.

There was no discussion on the report. Mr. Bolin made the motion to approve the fiscal report. Mr. Rockwell gave the second. The motion was approved unanimously.

5. **Superintendent's Report:** Benjamin Hollinger, Superintendent, deferred his report until after executive session.

6. **Program Reports:** There was no discussion on the reports. Mr. Kleha made the motion to accept the reports as received. Mr. Bolin seconded. The motion was approved unanimously.

7. **Old Business:** None

8. **Committee Reports:**

A. **Awareness and Outreach Committee Meeting Report:** Chairman Bolin noted that it was an informative meeting with Awareness Coordinator Shawn Jordan and that there are a number of events coming up of which the Board should be aware.

B. **Finance Committee Meeting Report:** The budget was recommended for approval.

C. **Personnel Committee Meeting Report:** Raises for staff was discussed.

9. New Business:

- A. The Personnel Committee is suggesting two proposals. The first one is that all full-time staff be given a one-time lump sum Cost of Living Adjustment (CoLA) of \$750 as soon as it can be processed by the Fiscal Department and the County Auditor. The second one is that effective July 1, 2012 all full-time, non-contracted staff be given a 2.5 percent raise, except those considered to be over their pay range. Those employees are to be given a one-time, lump sum payment equal to 2.5 percent of their salaries. Mr. Thoroughman made the motion to approve the recommendations of the committee. Mrs. Purtee seconded. The motion was approved unanimously.
- B. A resolution regarding meals, refreshments and other amenities was tabled pending further clarification.
- C. A proposal to replace flooring at The Carousel Center was deferred to the Capital Improvements Committee. More cost estimates are to be sought.

10. Comments from the Floor: A statement written by Melinda Noel, Lucasville, was read by her representative.

11. Miscellaneous: None

12. Executive Session: A motion was made by Mr. Thoroughman to enter into executive session at 6:25 p.m. for the purpose of discussing the employment of a public employee. Mr. Kleha seconded. The motion was approved in a unanimous roll call vote. Mr. Bolin made the motion to re-enter open session at 8:02 p.m. Mr. Thoroughman seconded. The motion was approved unanimously. There was no action following executive

13. Superintendent's Report: Mr. Hollinger reported that the Service and Support Administration will be implementing a new procedure which should boost billing in the next year, perhaps even tripling revenue from this funding stream and closing the anticipated deficit.

14. Adjournment: Mr. Thoroughman made the motion to adjourn at 8:08 p.m. Mr. Rockwell offered the second. The motion was approved unanimously.

Prepared by: Margaret Compton

Submitted by:

Stephanie Childers, Recording Secretary

DRAFT