

**Scioto County Board of Developmental Disabilities**  
**Board Minutes**  
**April 15, 2021**  
*STAR, Inc. @ 5:00 P.M.*

**In complying with the Governor's Urgent Health Advisory: Ohioans Protecting Ohioans, SCDD's meeting was held in closed quarters and was live streamed on the SCDD Facebook page.**

*Superintendent Purcell introduced new member Jon Peters to the Board. Peters was recently appointed and sworn in by Judge Lemons, and has long been active in DD programs including providing trainings and participating in Hardwood Heroes. Congratulations and welcome to the Scioto County Board of DD Mr. Peters!*

1. **Pledge:** C. William Rockwell, Jr. led the pledge

*President Rockwell informed the Board of the passing of former SCDD employee, JoEllen Fraley. Condolences were offered to her family, and it was noted she had been a cherished member of the DD family and will be missed.*

2. **Roll Call:** Present were President C. William Rockwell, Jr., Vice President Michael Arnett, Recording Secretary Jeffrey Kleha, Cindy Gibson, Anthony Mantell, William Adams, and Jon Peters.
3. **Agenda:** Purcell asked for two additions under #10 New Business. *Update on Carousel Center Playground* was added as #10D and *Discuss SOCOG Contract* was added as #10E. There were no objections.
4. **Minutes:** It was noted Rockwell's name was unintentionally omitted from the Ethics Council Minutes. The Board Clerk stated she would correct the error. Pending the correction, the Minutes for the Ethics Council and regular Board meeting, both conducted on March 18, 2021 were approved collectively on a motion made by Mantell and seconded by Gibson. The motion carried in a unanimous roll call vote.
5. **Expenses and Fiscal Report:** Superintendent Matt Purcell reporting for Finance Director Lynne Webb. The Board signed one *Moral Obligation* and four *Then & Now Certificates*. Purcell stated the month of March began with slightly over \$5.8 million and ended with roughly \$9.9 million after revenue and expenditures. It was noted the ending balance was inclusive of the first of two tax settlements for the year. There were no questions or comments. Kleha made the motion to accept the written and oral report and it was seconded by Adams. The motion carried in a unanimous roll call vote.
6. **Superintendent's Report:** Superintendent Matt Purcell reporting. Purcell informed the Board that *United Commercial Travelers*, who are repeat donors to SCDD, had donated \$1,000 which would be deposited into the SCDD Trust Fund. Both Purcell and President Rockwell expressed their appreciation and gratitude to *United Commercial Travelers* for their continued generosity.

Purcell also stated a new Board picture would be taken next month, and a reminder would be sent to Board members prior to that day.

7. **Program Reports:** The program reports were submitted to the Board prior to the meeting. Rockwell thanked the Directors for their dedication to the organization, and recommended any questions be directed to them or the Superintendent.
8. **Committee Reports - Ethics Council:** J. Kleha, Chair. There was not a need for an Ethics Council meeting this month.
9. **Old Business:**
  - A. **Update on Personnel/Finance Committee:** Purcell reminded the Board that the Personnel/Finance Committee would need to meet to develop a service contract for transportation. He stated he had not yet received the models with cost information from Petermann, but he had confirmed with them that they would be sending it soon. He noted once those documents were received, he would pass them to the Committee for review, and a meeting would be scheduled.
  - B. **Update on Facilities Committee:** Purcell confirmed the committee would meet at 4:00 PM on April 22 (pending Chair William Adams confirmation) to begin reviewing the VRS Building Integrity Analysis. Rockwell suggested the committee meet as needed and develop a “game plan” before exploring the possibility of including other interested participants in future meetings.
  - C. **Update on META Contract:** Purcell informed the Board that as of April 23, one of the full-time IT techs would be leaving SCDD reducing the FTE in the IT division to one. The Network Administrator requested another full-time tech be brought in, as there were projects that were still being developed that he did not have time to take care of. Purcell stated META would provide another individual to fill the vacancy, and the contract would be reassessed and brought before the Board in June.
10. **New Business:**
  - A. **Review/Vote on Program Calendars:** The Board received both the 12-month and 9-month calendars for 2021-2022. Purcell noted the “All Staff In-Service” had not yet been scheduled on the 12-month calendar due to questions regarding where and how the training would be conducted. Adams made a motion to approve both calendars, with the understanding the in-service would be scheduled after looking at various date/place options. Mantell seconded the motion and it carried in a unanimous roll call vote.
  - B. **Review/Vote on Interactive Therapy Services, PLCC, Scioto County Help Me Grow Contract:** Purcell stated the contract was necessary to provide speech therapy services to E/I individuals. He added 60% of referrals include the need for some type of speech therapy. Purcell explained an alternative to using a contracted service was to hire a speech therapist, but at this point it was more financially efficient to use an outside source. After a brief discussion, Kleha made the motion to approve renewing the contract and it was seconded by Arnett. The motion carried in a unanimous roll call vote.
  - C. **An in-service training will follow the Board meeting adjournment with HR Consultant Dave Zender.**
  - D. **Update on Carousel Center Playground:** Purcell informed the Board the playground area at Carousel needed substantial improvements, including foundation and equipment replacements,

and outside furniture. He stated the E/I Director had been working with an outside contractor along with Darin Porter, and the estimates for the overhaul came in at around \$100,000. Purcell noted this may be a project that would need added to the Facilities Committee agenda for further discussion. Rockwell commented this was likely a capital funding expense, and that a Facilities Committee meeting would be the place to start.

**E. Discuss SOCOG contract:** Purcell reminded the Board the SOCOG contract had been expanded several years ago to include two SSA Assistants, who are contracted through SOCOG. One of the assistants has since vacated, and it was previously not necessary to refill the position. However, with current demands in the SSA Department, an additional assistant is again needed. Purcell stated a new SSA Assistant will be contracted through SOCOG within the next few weeks to fill that position.

**11. Other:** None

**12. Comments from the floor:** Speakers are required to state their name and address for the record. Additional speaking rules are on the back of the public agenda. There were no comments from the floor.

**13. Adjournment:** On a motion made by Mantell and seconded by Adams, the Board adjourned at 5:45 P.M. The motion carried unanimously.

Minutes Prepared by:  
Carla Nelson-White  
Board Clerk

Submitted by:  
Jeffrey Kleha  
Recording Secretary