

**Scioto County Board of Developmental Disabilities
Board Meeting Minutes for April 16, 2015**

STAR, Inc. @ 6:00 P.M.

Prayer Leader: Reverend Evan Fisher

Pledge Leader: Richard Bolin

1. **Roll Call:** Present were Board President Rodney Barnett, Vice-President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Richard Bolin, Jeffrey Kleha, C. William Rockwell, Jr. and Michael Arnett.
2. **Agenda:** There were no changes in the agenda as presented.
3. **Minutes:** Minutes for the Board Meeting and the Ethics Committee Meeting, both held on 3/19/15, were approved collectively in one motion made by Mr. Kleha and seconded by Mr. Bolin. The motion carried unanimously in a roll call vote.

Following the approval of the minutes, Mr. Barnett stated that at the end of this work day, there were 227 absentee applications at the Board of Elections. He reminded the Board about the local Board of Elections special hours prior to the election, and thanked those who participated in putting out the levy signs throughout the county. Mr. Barnett then said he was not feeling well and uncertain if he would be able to stay for the entire meeting. He asked Mr. Thoroughman if he would direct the remainder of the Board Meeting, and he agreed.

4. **Expenses and Fiscal Report:** Director of Finance, Matt Purcell reporting. The Board Members signed four "Then and Now Certificates". The Board Members were given reports for the General Fund, Residential Services Fund, Capital Fund and Trust Fund. He noted the General Fund balance was just under \$600,000 for the beginning of March; and, the revenue brought in for March was slightly over \$2,500,000 mostly due to tax levy dollars. He noted the Revenue/Expenditures target was 25%; however, the revenue number was skewed by the tax dollar deposits. He stated the expenditures were "dead on" and he hoped this would look even better in future reports, as there are several one-time purchases that showed on the first quarter report. He stated the "Point in Time" trends were steady compared with the 2014 report at this time. There were no questions or comments regarding the report.

A motion was made by Mr. Kleha to accept the report and seconded by Mrs. Childers. The motion carried in a unanimous "AYE" vote.

5. **Superintendent's Report:** Superintendent Julie Monroe reporting. The Board Members received a written report from Superintendent Monroe along with a supplemental report by Jon Honeck, Ph.D. (Director of Public Policy and Advocacy) regarding H.B. 64 (State Budget). Mrs. Monroe also gave verbal updates on the following state budget issues:
 - **Tangible Personal Property Tax.** Mrs. Monroe informed the Board that she had contacted Rep. Terry Johnson regarding the elimination of Tangible Personal Property Tax (TPPT) funds that County Boards currently receive from the state. The loss to Scioto County Board of DD would be approximately \$128,000. Rep. Johnson was urged to

support amendment, HC 1093, that would reallocate the funds back to the County Boards to be used as waiver match. Both Mrs. Childers and Mr. Barnett stated they had also contacted Rep. Johnson about supporting the amendment.

- Independent Provider Phase-Out. This language is expected to be taken out of the budget, and replaced with a work group to look at the issue more carefully. There has been a tremendous amount of feedback from stakeholders to legislators regarding their concerns with the phase-out, and the negative impact it would have on their daily lives.
- ICF/DC Downsizing. There has been a lot of testimony on downsizing and pleas to keep DCs and ICFs open for those who need them. It is very likely that the downsizing initiatives contained in the budget will be changed.

Mr. Bolin made a motion to accept Superintendent Monroe's report and Mr. Barnett seconded the motion. The motion carried in a unanimous "AYE" vote.

- 6. Program Reports:** The Program Reports were submitted to the Board Members prior to the meeting. There were no questions or comments regarding the reports.

Mr. Rockwell made a motion to accept the reports and Mrs. Childers seconded the motion. The motion carried in a unanimous "AYE" vote.

- 7. Committee Reports:** None

- 8. Old Business:** None

- 9. New Business:**

- A. Recommend abolishment of Personnel Policies and Procedures - Section 7:09 (Qualified Preschool Staff Member), Section 7:10 (Preschool Special Education Teachers – Certification Requirements and Preschool Staff Qualifications) and Section 7:11 (Early Intervention Certification)

Superintendent Monroe explained these policies regarding Preschool Teachers and Early Intervention qualifications were no longer applicable. She stated there are newer policies covering the qualifications and certifications for Preschool Teachers and Early Intervention, and the requirements are spelled out in Rule through DODD and ODE. The standards and expectations of continuing certifications were also contained in another policy.

A motion was made by Mr. Kleha and seconded by Mr. Bolin to abolish Sections 7:09, 7:10, and 7:11 of the Personnel Policies and Procedures manual. The motion carried in a unanimous "AYE" vote.

- B. Recommend abolishment of Personnel Policies and Procedures - Section 6:16 (Sick Leave Conversion) at retirement.

Superintendent Monroe explained the current policy states that staff members who have accumulated at least ten years of service with the Board are eligible to cash in one-half of their sick leave hours (up to half of 960 hours) at retirement. The ORC states any employee can cash

in one fourth of their sick leave at retirement if they have contributed to any Public Retirement System. Mrs. Monroe stated that she and Mr. Purcell were recommending abolishing Section 6:16, and implementing a revised policy to address sick leave conversion.

Mr. Kleah made a motion to abolish Section 6:16, and was seconded by Mr. Rockwell. The motion carried in a unanimous roll call vote.

- C. Recommend amending Policy 3.05.11 (Benefits at Separation); giving it a new name and number (Previously Section 8.03)

Superintendent Monroe explained the new policy combined all benefits at separation including the sick leave conversion policy. Since employers can elect to allow eligible employees to cash in an amount over and above one-quarter, the revised policy states that any eligible Board employee with a minimum of ten years of service with the Board, or any public retirement system, can cash in one-half of their sick leave time at retirement, not to exceed 480 hours. This brings the policy current and makes the policy consistent for all Board employees.

Mr. Kleha made a motion to accept Policy 3.05.11 as amended, and Mr. Bolin seconded the motion. The motion was carried in a unanimous roll call vote.

- 10. Miscellaneous:** Mr. Bolin asked if the Board Members would be receiving a record of the in-service training they received last month. Mrs. Monroe will follow up with the OACB to get the certificates. There was a brief discussion regarding the upcoming OACB Webinar and training topics for the Board Members.

- 11. Comments from the Floor:** None

- 12. Executive Session:** Mr. Kleha made the motion to enter into executive session at 6:30 P.M. in accordance with *ORC 121.22 'Public Meetings –Exceptions'* to consider the employment or compensation of a public employee or official. Mr. Thoroughman seconded the motion, and the motion carried in unanimous "AYE" vote.

- 13.** Regular session resumed at 7:30 P.M. A motion was made by Mr. Barnett to authorize the Superintendent to post for a Kindergarten Instructor. Mr. Bolin seconded. The motion carried in a unanimous "AYE" vote. A revised Table of Organization will be presented for approval at the next Board Meeting.

- 14. Adjournment:** A motion was made by Mr. Rockwell to adjourn at 7:33 P.M. and seconded by Mr. Thoroughman. The motion carried in a unanimous "AYE" vote.

Minutes Prepared by:
Carla Nelson-White

Respectfully Submitted by:
Stephanie Childers, Recording Secretary

APPROVED 5/21/15