

**SCIOTO COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
BOARD MEETING MINUTES FOR MAY 21, 2015**

STAR, Inc. @ 6:00 P.M.

Prayer Leader: Zach Conkel

Pledge Leader: Richard Bolin

1. **Roll Call:** Present were Board President Rodney Barnett, Vice-President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Richard Bolin, Jeffrey Kleha, C. William Rockwell, Jr. and Michael Arnett
2. **Agenda:** Superintendent Monroe asked if #9A New Business – Early Intervention Presentation on progress of The Play and Language for Autistic Youngsters (PLAY) Project - could be moved up so the presenters could leave early if needed. There were no objections and the item was moved to #7.
3. **Minutes:** Minutes for the regular Board Meeting held on April 16, 2015 were approved in a motion made by Mr. Kleha and seconded by Mr. Bolin. The motion carried in a unanimous roll call vote.
4. **Expenses and Fiscal Report:** Director of Finance, Matt Purcell reporting. The Board Members signed three “Then & Now Certificates”. Board Members received reports for the General Fund, Trust Fund and Bills Approved for Payment. Mr. Purcell noted the General Fund showed April’s beginning fund balance at just under 2.2 million dollars, and April ending at just over 2.2 million dollars. He stated we did get some rollback and Homestead tax dollars, and may get more next month. He noted we are “in the good” by \$134,000 in comparing the rolling trend in the Point-in-Time status with last years’ number. There were no questions or comments regarding the report. Mrs. Childers made the motion to accept the report as presented and the motion was seconded by Mr. Rockwell. The motion carried in a unanimous roll call vote.
5. **Superintendent’s Report:** Superintendent Julie Monroe reporting. The Board Members received a written report prior to the Board Meeting.
6. **Program Reports:** The Program Reports were submitted to the Board Members prior to the meeting. Donna Royse (SSA Director) submitted her written report before the start of the Board Meeting, and Shawn Jordan (Awareness Coordinator) gave an oral report to the Board Members at the meeting.
7. **Early Intervention Presentation on progress of The Play and Language for Autistic Youngsters (PLAY) Project:** Early Childhood Director Tammy Nelson and EI Specialist Ali Keaton gave a film presentation revealing the tremendous progress made by one little girl (London) whose family participated in The PLAY Project. Ms. Keaton began working with London at 15 months old and she was diagnosed with moderate to severe autism at 19 months old. London is currently 34 months old. The video depicted her progress over a period of seven months, with her family using The PLAY Project model that requires 20 hours of interventions using the PLAY Project strategies. In those seven months, London went from the functioning level of a 14 month old to a 24 month old. She is now nearly functioning at the level of a typical 34 month old. Ms. Keaton thanked the Board and Superintendent Monroe for their support and emphasized how The Play

and Language for Autistic Youngsters Project had truly changed how they were able to serve children with autism spectrum.

8. **Committee Reports:** Ethics Committee – Jeffrey Kleha, Chair. The Ethics Committee met prior to this Board Meeting at 5:45 P.M. to approve three Direct Service Contracts. Being there was no conflict of interest with the contract; it was recommended the Board approve the Direct Service Contracts presented. A motion was made by Mr. Kleha and seconded by Mr. Rockwell to approve the contracts. The motion carried in a unanimous roll call vote.

9. **New Business:**

- A. Early Intervention Presentation on progress of The Play and Language for Autistic Youngsters (PLAY) Project (See number 7)
- B. Recommend approval of revised *Table of Organization*. The revised *TO* was submitted in advance for review. The following revisions were recommended:
1. **Add position of “Early Education Supervisor”**. This position will replace the position of Preschool Team Leader. The Early Education Supervisor will supervise Preschool, Kindergarten and Primary teachers, and their aides, and assist VRS Principal Mark Cornwell in the day to day operations of the Program as needed. This position will require Supervisor or Principal Certification and a PK-3 teaching license.
 2. **Abolish “Preschool Team Leader” position.**
 3. **Change one Preschool Teacher to Kindergarten Teacher and move all PK-3 Teaching and aide positions under the Early Education Supervisor.**
 4. **Change the Director of Early Childhood Services title to Director of Intake and Early Intervention.** Tammy Nelson is now the Director of Intake as well as EI services.
 5. **Abolish the Speech Therapist position.** This position is contracted through the ESC.
 6. **Abolish three ISF positions due to attrition per Board action on 7/21/11.**

A motion was made by Mr. Kleha to accept the revised Table of Organization and seconded by Mr. Thoroughman. The motion carried in a unanimous roll call vote.

- C. Recommend abolishment of the following Policy/Sections in the SCBDD Personnel and Board Policy Manuals. The manuals are being updated and the policies are no longer applicable and/or required.
1. Section 7:01 – Professional Leave
 2. Section 7:05 – Options for Professional Employees Who Do Not Meet Standards for Certification
 3. Section 7:06 – Professional Development Plan
 4. Section 7:08 – Certification of School Personnel
 5. Section 08:30 – Fire Suppression Training

A motion was made by Mr. Thoroughman and seconded by Mr. Bolin to collectively abolish Sections 7:01, 7:05, 7:06, 7:08 and 08:30. The motion carried in a unanimous roll call vote.

- D. Recommend revision of Personnel Policy Manual Section 6.19 – Leave Donation Policy. The current Policy states in order to donate leave, an employee must retain a sick leave balance of 80 hours and a vacation balance of 80 hours after donation. Since teachers do not actually accumulate vacation hours, there was a concern brought by the Staff Advisory Council, that teachers would not be permitted to donate time. Although it has always been SCBDD practice to allow teachers to donate time, it is recommended the policy be revised

to specify teachers are permitted to donate leave time. Mr. Kleha made the motion to accept the revision of Policy 6.19, and seconded by Mr. Arnett. The motion carried in a unanimous roll call vote.

- E. Recommend approval of 2015-2016 Calendars: 12 Month Program Calendar, Vern Riffe School Calendar and The Carousel Center Calendar. Superintendent Monroe noted there were three early dismissal days on the calendars to be used for staff trainings. After some discussion and questions, Mr. Bolin made a motion to collectively approve the calendars, and Mrs. Childers seconded. The motion carried in a unanimous roll call vote.

10. Miscellaneous:

- A. Mr. Barnett wanted to go on record as stating the official count received from the Scioto County Board of Elections was 3326 votes FOR the levy, and 2065 votes AGAINST the levy. Mathematically, this would average 61.7% voting YES and 38.3% voting NO. There was some discussion comparing the last levy voting percentage to this one, and the reasons why voters may have not voted for the levy. Mr. Barnett thanked everyone for their work on getting the levy to pass.
- B. Mr. Cornwell, VRS Principal, was commended on the graduation of four students from VRS. He stated next year VRS expects to have seven graduates. He noted the success of The Magic Show performed for students, staff and families by the Book Club of Room 109.
- C. Awareness Coordinator Shawn Jordan stated the invitations for the Special Olympics Banquet would be going out very soon. The banquet will be held June 2nd at The Friends Center.
- D. Mr. Bolin had attended The Magic Show and noted the gym was extremely hot, and that running the fans made it too loud to hear the performance. He had spoken to a company willing to donate money for a rooftop air conditioner for the gym, hopefully by next school year. There was some discussion on the size of the units, etc. Mr. Bolin will follow-up with the Facilities Committee.

11. Comments from the Floor: None

12. Executive Session: Mr. Arnett made the motion to enter into Executive Session at 6:53 P.M. in accordance with *ORC 121.22 "Public Meetings – Exceptions"* to consider the employment or compensation of a public employee or official. Mr. Bolin seconded the motion, and the motion carried in a unanimous roll call vote.

13. Regular session resumed at 7:55 P.M. The Board took no action.

14. Adjournment: Mrs. Childers made a motion to adjourn at 7:55 P.M. and the motion was seconded. The motion carried unanimously.

Minutes Prepared By:
Carla Nelson-White

Respectfully Submitted By:
Stephanie Childers – Recording Secretary

Approved 6-18-15