

Scioto County Board of Developmental Disabilities
Finance Committee Meeting Minutes
June 10, 2015

STAR Inc., @ 4:00 P.M.

1. **Roll Call:** Mike Thoroughman called the meeting to order. Present were J. Michael Thoroughman, Chair, Michael Arnett, and Rodney Barnett. Attending ex-officio were Superintendent Julie Monroe and Director of Finance Matt Purcell.
2. **Review of current budget status for the remainder of 2015:** Mr. Purcell reviewed the non-official operational budget and five year forecast. The budget was not inclusive of program realignments that had been discussed at previous Finance Committees (STAR independence, preschool) but did include regular cost of living increases for staff of 3%, as well as pay outs for upcoming retirements. The numbers are in line with projections but Mr. Purcell explained that we may have to ask the Auditor for an advance of tax dollars in January of 2016 to assure we are covered the first part of the year. This would occur by way of a Board Resolution, and we would receive 90% of collections at that point in time.

Mr. Purcell pointed out that the revenue actuals for 2014 were inflated due to our receiving over half a million waiver dollars at the beginning of 2014, that we should have received in 2013 due to errors in documentation, attendance, etc. However, these issues have been corrected and receipts of waiver dollars should continue to be regular. He also mentioned that the revenue numbers are conservative and based on receiving tax collections of 93%. Mr. Purcell pointed out that the Auditor bases collections at 95%, but we could receive as much as 98%. The numbers included a 10% increase in the waiver line item where TCM waiver match is kept. TCM match will be going away but waiver match is staying.

3. **Discuss recommendation to lift wage freeze put into effect by the Board in July, 2014:**

- A. **Consider recommendation regarding lifting the wage freeze that was implemented by the Board in 2014.**

After much discussion, the Finance Committee agreed to make a recommendation to the full Board at the June 18 meeting to lift the wage freeze implemented in 2014.

- B. **Discussion of staff cost of living increases for the 2015-2016 program year.**

The Finance Committee also agreed to recommend a 3% cost of living increase to all permanent staff (excluding management employees, subs and one-on-one aides) that are currently within their salary ranges (the effective date to be the closest beginning of a pay period to July 1). After considering several different scenarios about how to handle staff who currently exceeds their salary range, the committee agreed that there should be some sort of cost of living adjustment given to these employees due to the

fact that the staff have remained in service to the Board. However, the committee also felt that it was important to keep the system simple and consistent for all staff impacted, while at the same time containing costs for the Board. It was therefore agreed that the recommendation to the Board would include giving the staff that currently exceed their range a one-time cost of living adjustment of 3% (calculated at the 90% level of their current range) spread over 26 pays.

This would be the first cost of living increase in two years for the staff members impacted, and the total cost to the Board would be approximately \$95,000.

- 4. STAR Ad-Hoc Committee:** Mr. Thoroughman brought up STAR independence and the committee discussed several issues as they pertain to CMS and conflict-free case management (there has been no recent movement from CMS) and the inherent conflict posed by having a county board staff member serve as STAR's CEO. The committee agreed to schedule an Ad-Hoc Committee to begin these discussions. Mrs. Monroe will contact Kelly Hunter to schedule a meeting as soon as possible.
- 5. Executive Session:** The committee went into Executive Session at 5:25 p.m., in accordance with ORC 121.22 Public Meetings – Exceptions (G) (1), *the Board will enter into executive session to consider the employment or compensation of a public employee or official.*
- 6. Adjournment:** Committee came out of Executive Session at 6:22 p.m. Mr. Thoroughman made a motion to adjourn the meeting at 6:22 p.m., and Mr. Arnett seconded. Meeting adjourned.

Minutes Prepared by: Julie Monroe

Respectfully Submitted by:
Stephanie Childers, Recording Secretary