

Scioto County Board of DD Meeting Minutes for June 21, 2012

STAR, Inc.

6:00 PM

1. **Roll Call:** Present were President Rodney H. Barnett, Vice President J. Michael Thoroughman, Klaire Purtee, C. William Rockwell, Jr., Jeffrey Kleha, and Richard L. Bolin. Recording Secretary Stephanie Childers was absent and excused.
2. **Agenda:** A tentative agenda had been prepared in advance for the Board. Interim Superintendent Randy Beach had no changes.

President Barnett acknowledged a member of the audience who had a concern to bring before the Board.

Randy Stout, Valley Street, Portsmouth, introduced himself and his wife, Madeana. Mr. Stout had been in touch with Mr. Beach and members of the staff earlier in the month regarding his concern over a bus that has been placed into service on the route used by his ward, an adult in the day program. He feels the aisle width in the new bus is too narrow for the safe evacuation of the bus in an emergency should both the lift door and the emergency exit become inoperable. Both points of egress are in the rear of the bus, where the wheelchairs are secured. It is his fear that the new 12-inch wide aisle would make using the door in the front of the bus difficult, if not impossible, for individuals in wheelchairs or having other mobility issues to use in an emergency.

He presented excerpts from Ohio Administrative Code (4501-5-03 'School buses used to transport students with special needs' and 4501-5-02 'School bus construction standards') to the Board, which listed the minimum aisle widths required by the state. Mr. Beach, Mr. Barnett and Mrs. Purtee addressed Mr. Stout, who was assured that the matter was being investigated and that his concerns would be taken into consideration.

3. **Minutes:** Mr. Kleha made the motion that the minutes from the May 16 and May 21 special meetings be approved as received. Mr. Bolin made the second. The motion was approved unanimously.
4. **Expenses and Fiscal Report:** Matt Purcell, Director of Finance Reporting
Mr. Purcell distributed reports on revenues, expenditure, the Trust Fund and docket, as well as three 'then and now' statements. He noted that the general fund contained \$200,000 more right now than it did last year at the same time. This could be partially explained by an increase in tax collections. He also acknowledged the receipt of a \$2,200 donation from the Elks, a civic group with the goal of assisting people with cerebral palsy.

Mr. Thoroughman made the motion to accept the Fiscal report. Mr. Rockwell seconded. The motion was approved unanimously.

5. Superintendent's Report: Randy Beach, Interim Superintendent, reporting

Mr. Beach had submitted a written report. He reviewed that for the Board's benefit, noting that he has found the staff cooperative, friendly and very competent.

6. Program Reports: Written reports had been submitted to the Board in advance of the meeting. There was no further discussion on them. Mr. Kleha made the motion to approve the reports as received. Mrs. Purtee seconded. The motion was approved with a unanimous vote.

Mr. Bolin commented on the recent employee appreciation event, stating that he wished it had been better attended.

7. Old Business: At the last meeting, Mr. Purcell presented the Board with a contract for the provision of one-on-one aide services and asked that it be approved for form. He noted that the county prosecutor's approval was also pending. The Board opted to wait to approve the document until the prosecutor could weigh in. With the prosecutor's approval in hand, Mr. Purcell, once again asked for the Board's approval. Mr. Thoroughman made the motion; Mr. Bolin offered the second. The motion was approved unanimously.

8. Committee Reports:

A. Policy Committee: Mr. Beach noted that amendments to three policies are ready for this committee's review: the Personnel Policy Manual (PPM) Acknowledgement form, the PPM Staff Advisory Council Policy and the Behavior Support Policy from the Board Policy Manual. He summarized the changes, but noted that two of these policies were of such import he thought it best to wait until the Board has a permanent superintendent before being asked to take action.

A fourth policy, a new one, is needed for the upcoming Council on the Accreditation of Rehabilitation Facilities (CARF) review. It outlines the reports and planning required annually by the Fiscal Office. Mr. Kleha made the motion to waive the three readings on this policy. Mr. Thoroughman seconded. There was some discussion. The motion was approved unanimously.

Mr. Kleha then made a motion to adopt the new policy, Section 10:17 Fiscal Planning and Management into the Board Policy Manual (BPM). Mr. Rockwell seconded. The motion was approved unanimously.

A fifth policy, BPM Section 8:02 – Family Resource Services, was before the Board for revision. Mr. Beach explained that the changes to this policy were significant, but would provide a better benefit to families. Currently, the State sends an allocation of approximately \$40,000 annually for the Family Support Services (formerly Family Resource Services) program. These funds are doled out to families who meet certain income criteria for the purchase of designated types of goods and services. Under the new policy, the Fiscal Office would

request that the FSS funds be applied toward the match our county must pay to the State for Medicaid waiver services. The Board would then be asked to delegate an amount, to be determined annually, for use in a similar program which is being proposed, called Family Directed Services. By using local money, much more flexibility is permitted in the range of recipients and reasons for using the funds. Mr. Beach had experience with this type of program in Pickaway County, which met with much success. He noted that procedures for Scioto County's administration of the program are nearly complete.

There was some discussion on the issue. Mr. Rockwell made the motion to waive the three readings on this policy amendment, and approve the revised policy which creates the Family Directed Services Program. He also included in the motion the authorization for the FSS funds to be used toward Medicaid match and the allocation of up to \$40,000 of local funds for use in the new program. Mrs. Purtee seconded the motion, which was approved unanimously.

- B. Capital Improvement Committee: A meeting of this committee had been requested to review estimates for carpeting at The Carousel Center. With time for installation before school running short, the Board as a whole opted to decide the issue. There was some discussion. Mr. Rockwell made the motion to accept the lowest estimate on the carpet replacement at The Carousel Center and authorized Director Tammy Nelson to proceed with installation. Mr. Thoroughman seconded the motion, which was approved in a unanimous vote.

9. **New Business:** The only item on the agenda under new business was the revision of the Family Resource Services policy which had already been authorized.
10. **Miscellaneous:** None
11. **Comments from the Floor:** Donna Royse, SSA Director, stated that a family new to the FSS program, who will continue to be eligible under the FRS program, thanked the Board for this program and the help it has given them.
12. **Executive Session:** Mrs. Purtee made the motion to enter into Executive Session at 6:48 PM for the purpose of discussing the employment of a public employee, specifically a permanent superintendent.

The Board returned from Executive Session on a unanimously approved motion made by Mr. Bolin and seconded by Mr. Kleha.

Mr. Bolin made a motion to authorize Board President Barnett to contact superintendent candidate James Krumer and invite him to attend a further discussion with the Board to be held in executive session at a special meeting planned for June 27 at 6:30 p.m. Mr. Rockwell seconded and the motion was approved unanimously.

13. **Adjournment:** Mr. Thoroughman made the motion to adjourn. Mr. Bolin seconded. The motion was approved unanimously.

Prepared by: Margaret Compton

Submitted by:

Stephanie Childers, Recording Secretary