

**Scioto County Board of Developmental Disabilities
Board Meeting Minutes for June 21, 2018**

STAR, Inc. @ 4:45 P.M.

President Rodney Barnett called the meeting to order at 4:45 P.M.
Prayer & Pledge – Richard Bolin

1. **Roll Call:** Present were President Rodney Barnett, Vice-President J. Michael Thoroughman, Recording Secretary Michael Arnett, Richard Bolin, Jeffrey Kleha, C. William Rockwell Jr. and Cindy Gibson.
2. **Agenda:** Mr. Purcell requested an addition be made under #8 Old Business – Update on STAR bathroom project. He also asked to add an Executive Session *in accordance with ORC 121.22 Public Meetings – Exceptions (G) (1), the Board will enter into executive session to consider the appointment, employment, dismissal, discipline, promotion or compensation of a public employee(s) or official.* There were no objections.
3. **Minutes:** Mr. Arnett made a motion to approve the regular Board minutes from 5/29/18 and it was seconded by Mr. Bolin. The motion carried unanimously in a roll call vote.
4. **Expenses and Fiscal Report:** Finance Director Lynne Webb reporting. Mrs. Webb was not available to attend the Board meeting. The Board signed two ***Then and Now Certificates*** and received the Trust Fund report at the meeting. There were no questions or comments. Mr. Thoroughman made a motion to accept the reports as received and it was seconded by Mr. Rockwell. The motion carried unanimously.
5. **Superintendent’s Report:** Superintendent Matt Purcell reporting. Mr. Purcell’s report included section four of the OACB handbook – *Board Governance*.

-Mr. Purcell updated the Board on the “Fix the List” (Waitlist) project. He explained the new waitlist rule, effective 9/1/18, mandates individuals be placed on the list based on the urgency and scope of their needs. SCDD has approximately 468 individuals on the list that will need to be assessed to determine the severity of those needs; and some may require hearings after the assessments are completed. It was noted that with new waiver requests, it is projected that there could be 550-600 individuals needing assessments in the initial transition period. There is a 2.5 year timeframe for these evaluations to be finalized, which is not a significant amount of time considering the amount of work involved in performing the assessments, and the number of individuals needing evaluated. Mr. Purcell noted SOCOG may be offering a service to assist with those assessments if that becomes necessary. Directors Tammy Nelson and Chad Phipps will be attending the SSA Forum on 6/27/18 to learn the latest updates on the waitlist.

-Mr. Purcell also informed the Board that he had met with three of the four SCDD STAR, Inc. employees to give them their official “notice of layoff” as of 7/1/18. He noted they were long-standing employees with SCDD and would continue on as STAR,

Inc. employees. Mr. Purcell expressed his gratitude and appreciation for their service with SCDD.

6. **Program Reports:** The reports were submitted to the Board prior to the meeting. Mr. Barnett thanked the Directors and Community Relations Coordinator for their reports. There were no questions or comments.
7. **Committee Reports: Ethics Committee** – J. Kleha, Chair. The Ethics Committee was presented with one Direct Service contract for review. There were no conflicts found and the contract was recommended for approval. Mr. Kleha made a motion to the Board to approve the contract and it was seconded by Mrs. Gibson. The motion carried in a unanimous roll call vote.
8. **Old Business:**
 - A. **Board In-Service Training:** Mr. Purcell noted the in-service training with Randy Beach had been rescheduled for 7/19/18 following the regular Board meeting. The Board agreed that date was acceptable.
 - B. **STAR bathroom project:** Mr. Purcell updated the Board on the STAR bathroom project. He stated Facilities Committee Chair William Rockwell received a report regarding these updated figures. The latest estimate from the architect had grown to over \$250,000. Mr. Purcell met with the architect, Darin Porter (Consultant), Kelly Hunter and Cindy Newman, and they were able to scale down some of the revisions on the list, but still include all improvements needed for the health and safety of the individuals. He added the total was brought down to approximately \$150,000, and may drop even lower when bids start coming in. It was noted the job will be advertised for bids at an estimated \$195,000 to ensure bids will not come in over 10% of the estimate, as law requires those bids to be rejected. Mr. Purcell stated he will keep the Board informed of the progression of the project. *Mr. Barnett noted that the Board accepted Mr. Purcell's update on the STAR bathroom project.*
9. **New Business:**
 - A. **Recommend approval of payment for an overage in STAR's contract:** Mr. Purcell requested the Board pay an overage on STAR's contract that occurred during the month of May. The overage was caused by the need for extra ISF Subs to provide services to individuals. The overage amount is \$5,003.61. Mr. Thoroughman made a motion to pay the overage on the STAR contract, and it was seconded by Mr. Arnett. The motion carried in a unanimous roll call vote.
 - B. **Discuss Help Me Grow program:** *Help Me Grow* is a grant-funded program for children from birth to three years old. The program was administered through the SCBDD before moving under the direction of SCOESC in 2009. SCOESC Superintendent Sandy Mers, recently approached SCDD EI/Intake Director Tammy Nelson regarding *Help Me Grow* returning to SCBDD because of changes in the program. It was agreed the program would operate more efficiently within a DD facility. Mr. Purcell explained the *Help Me Grow* staff would remain as SCOESC

employees, and with this being grant-funded, would generally be a self-sufficient undertaking. Mrs. Nelson stated the program provides funding for home visitations to high-risk pregnant women, and children under the age of three who may be drug-affected, and/or have developmental delays or are at a high probability of developing a disability. Following further discussion, Mr. Bolin made a motion to accept *Help Me Grow* returning to SCBDD, and it was seconded by Mrs. Gibson. The motion carried in a unanimous roll call vote.

10. **Other:** None

11. **Comments from the floor:** Speakers are required to state their name and address for the record. Additional speaking rules are on the back of the public agenda. There were no comments from the floor.

12. **Executive Session:** The Board entered into Executive Session at 5:12 PM on a motion made by Mr. Thoroughman and seconded by Mr. Arnett *in accordance with ORC 121.22 Public Meetings – Exceptions (G) (1), the Board will enter into executive session to consider the appointment, employment, dismissal, discipline, promotion or compensation of a public employee(s) or official.* The motion carried in a unanimous roll call vote.

No action was taken in Executive Session. The Board reconvened into regular session at 5:53 PM on a motion made by Mr. Arnett and seconded by Mr. Bolin. The motion carried unanimously.

12. **Adjournment:** The Board adjourned at 5:55 P.M. on a motion made by Mr. Rockwell and seconded by Mr. Thoroughman. The motion carried unanimously.

Minutes Prepared by:
Carla Nelson-White
Board Clerk

Respectfully Submitted by:
Michael Arnett
Recording Secretary