

**Scioto County Developmental Disabilities
Board Meeting Minutes for August 17, 2017**

STAR, Inc. @ 4:45 P.M.

Prayer and Pledge Leader: Richard Bolin

1. **Roll Call**: Present were President Rodney Barnett, Vice President J. Michael Thoroughman, Recording Secretary Michael Arnett, Jeffrey Kleha, C. William Rockwell, Jr., Cindy Gibson and Richard Bolin.
2. **Agenda**: A report from Operations and Safety Consultant Darin Porter was added to the agenda. There were no objections.
3. **Executive Session**: *In accordance with ORC 121.22 G. 3. - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action*, the Board entered Executive Session to meet with Attorney Richard Williams at 4:50 p.m., on a motion made by Mr. Thoroughman and seconded by Mr. Rockwell. The motion carried unanimously in a roll call vote. At 5:32 p.m., the Board reconvened into regular session on a motion made by Mr. Thoroughman and seconded by Mr. Arnett. The motion carried unanimously.
4. **Minutes**: The Minutes for the Board meeting conducted on July 20, 2017, were approved in a motion made by Mr. Kleha and seconded by Mr. Thoroughman. The motion carried in a unanimous roll call vote.
5. **Report from Operations and Safety Consultant Darin Porter**: Mr. Porter updated the Board on the situation regarding the extensive damage to the VRS roof as a result of being struck by lightning on July 27. A structural engineer, with the aid of a drone service, came to assess the damage and evaluate the safety of the building. The engineer determined the chimney was leaning and cracked, and recommended the building not be occupied until repair work was done on the chimney. He stated the chimney should be shortened from the current 26 foot height to 8-10 feet in order to stabilize the structure and still be functional. The SCDD insurance company approved the time and material needed to repair the chimney. Mr. Porter stated he had contacted Rick Bodmer of *Bodmer and Hannah Construction* to do the work as he was familiar with the roof structure and was available to do the repair over the weekend. Mr. Thoroughman made a motion to approve using Bodmer and Hannah to make the repairs and waive the requirement in Board policy to obtain three letterhead quotes due to the severity of the incident. The motion was seconded by Mr. Rockwell and carried in a unanimous roll call vote.
6. **Expense and Fiscal Report**: Finance Director Matt Purcell reporting. There were no additions to the report and no comments or questions.

7. **Superintendent Report:** Superintendent Julie Monroe reporting. Ms. Monroe had nothing more to add to her report. Mr. Kleha made a motion to accept the report and it was seconded by Mr. Bolin. The motion carried in a unanimous roll call vote.
8. **Program Reports:** The Program Reports were submitted to the Board prior to the meeting. There were no questions or comments. Mr. Barnett thanked the Directors for their reports.
9. **Old Business:** None
10. **Committee Reports:** Ethics Committee – J. Kleha, Chair. There was no Ethics Committee meeting this month.
11. **New Business:**
 - A. **Review and approve ODE Special Education Model – Policies and Procedures and ODE Restraint and Seclusion Model Policy and Procedures.** Ms. Monroe stated she and School Programs Director Tammy Guthrie met with the State Support Team and they recommended the Board adopt all the policies and procedures included in the ODE models. Ms. Guthrie explained SCDD would only be accountable for the policies and procedures that were relevant to them and any other policies would be directed to the student’s home school. Ms. Monroe noted Mrs. Guthrie would be adding more policies in the future.

Mr. Kleha made a motion to adopt both the ODE Special Education Model Policies and Procedures and the ODE Restraint and Seclusion Model Policy and Procedures. The motion was seconded by Mr. Arnett and carried in a unanimous roll call vote.
 - B. **Review and recommend approval of school transportation routes.** The Board received the 2017-2018 bus schedule at the meeting. Transportation Manager Scott Wilson thanked the Board for continuing to use Petermann for the school’s transportation services. Mr. Rockwell made a motion to accept the schedule and it was seconded by Mr. Thoroughman. The motion carried in a unanimous roll call vote.
 - C. **Review and recommend approval of addendum for Transportation Services for Non-Medicaid Individuals.** The addendum states Petermann will provide transportation to individuals without waiver funding and charge SCDD directly for the service. Mr. Thoroughman made a motion to approve the addendum and it was seconded by Mr. Bolin. The motion carried in a unanimous roll call vote.
 - D. **Recommend approval of the following revised policies:**
 1. **Policy 2.12 – Title XX Funds.** Ms. Monroe explained that Title XX funds were federal funds currently being used in the transportation program. Since SCDD will no longer be the provider for transportation, the policy was changed so that Early Intervention, another eligible program, could be used to draw down funds instead. A motion was made by Mr. Kleha to approve the revised policy and seconded by Mr. Arnett. The policy carried in a unanimous roll call vote.

2. **Policy 3.04.15 – Voluntary Separation.** Ms. Monroe stated the policy was updated to be in compliance with ORC regarding reinstatement of employees due to injury or psychiatric conditions.
3. **Policy 2.09 – County Board will be Payer of Last Resort.** Ms. Monroe explained individuals who are ineligible to receive a waiver because they are currently on Medicaid but want to attend Adult Day Services, will be offered non-Medicaid services paid for with local funds. The revised policy also states individuals who need/want services exceeding their waiver funding or budget limitations will have their requests submitted to the Non-Medicaid Funding Committee for review to determine approval, denial and/or an alternative suggestion for support.

Mr. Kleha made a motion to collectively approve Policy 3.04.15 and Policy 2.09 and it was seconded by Mr. Thoroughman. The motion carried in a unanimous roll call vote.

- E. **Recommend abolishment of Section 04:10 – One Planning Process Regardless of Complexity of Supports and Services** because the policy is outdated. Mr. Rockwell made a motion to abolish the policy and Mrs. Gibson seconded. The motion carried in a unanimous roll call vote.

12. **Miscellaneous:** None

13. **Comments from the Floor:** Speakers are required to state their name and address for the record. Additional speaking rules are on the back of the public agenda. There were no comments from the floor.

14. **Adjournment:** The Board adjourned the meeting at 5:55 p.m. on a motion made by Mr. Thoroughman and seconded by Mr. Bolin. The motion carried unanimously.

Minutes Prepared by:
Carla Nelson-White

Respectfully Submitted by:
Michael Arnett, Recording Secretary