

SCIOTO COUNTY DEVELOPMENTAL DISABILITIES FINANCE COMMITTEE MEETING

Minutes

Wednesday, August 30, 2017
5:30 PM @ STAR, Inc.

- 1. Roll Call – Committee Members:** J. Michael Thoroughman - Chair, Rodney Barnett, Michael Arnett, and Richard Bolin.
Ex-officio: Superintendent Julie Monroe and SSA Director Chad Phipps
- 2. Discuss considering the addition of two SSAs (Service and Support Administrators) to the Table of Organization. The following documents will be reviewed:**

Mrs. Monroe opened up the meeting by giving an overview of the growth of the Service and Support Administration (SSA) Department over the past few years, and the need for additional staffing. Since there is one position currently open, a Service and Support Administration Assistant (SSAA) that is contracted through SOCOG, the team has reviewed the data and believes it would be best to replace that position with a full time SSA, and an additional SSA, due to several factors, including SSA caseload size.

Mr. Phipps, SSA Director shared several documents that contained data to support this need including:

- Annual Waiver Cost Comparison Over Five Years
- Region IV SSA Department Demographics 2017
- Cost of an SSA Worksheet
- Rule Change Effect Worksheet

The data shows that Scioto County DD has had several increases in Medicaid waivers over the past five years, and that caseload size for our SSAs is significantly higher than other county boards in our region. Additionally, when revenue through TCM is considered into the overall cost of an SSA, taking into account a recent rule change, it significantly reduces the actual out-of-pocket cost for the position while increasing quality services to individuals.

Mrs. Monroe and Mr. Phipps stated that TCM billing and productivity standards were being met by the majority of SSAs, and that the additional SSAs would be a more cost effective and efficient way of meeting the increased demand for SSA services than hiring another SSAA through SOCOG.

There was discussion and questions from the Committee. After review and consideration, the Committee agreed to present the request to the full Board at the September meeting.

- 3. Recommendation to full Board at September meeting**

Mr. Barnett made a motion to present the recommendation of adding two SSA positions to the Table of Organization. The motion was seconded by Mr. Arnett. The motion carried in a unanimous roll call vote.

4. Other - None

5. Adjournment: Mr. Barnett made a motion to adjourn at 6:13 p.m. and it was seconded by Mr. Thoroughman. The motion carried unanimously.

Minutes Submitted by:
Michael Arnett, Recording Secretary

Minutes Prepared by:
Julie Monroe, Superintendent