

**Scioto County Board of Developmental Disabilities**  
**Board Meeting**  
**August 19, 2021**  
*STAR, Inc. @ 5:00 P.M.*

*The Board offered a moment of silence for two former SCDD employees, Mike R. and Bob F., who recently passed away. SCDD offers sincere condolences to their families and friends.*

1. **Prayer & Pledge:** Cindy Gibson offered the prayer and Jon Peters led the pledge.
2. **Roll Call:** Present were Acting President Michael Arnett, Recording Secretary Jeffrey Kleha, Cindy Gibson, Anthony Mantell, William Adams, Jon Peters and Ellen Murray.
3. **Agenda:** Purcell asked that a new item be added under New Business, #10E - *Appropriation Requests*. There were no objections.
4. **Minutes:** Minutes for the Ethics Council and Special Board meeting, both conducted on July 22, were approved collectively on a motion made by Kleha and seconded by Adams. The motion carried in a unanimous roll call vote.
5. **Expenses and Fiscal Report:** Superintendent Matt Purcell reporting for Finance Director Lynne Webb. The Board received and reviewed the written report prior to the meeting. Purcell stated the month of July started with just over \$9 million, and ended with roughly \$11 million after revenue and expenditures. He noted the second and final tax settlement for the year had been deposited which explained the elevated ending balance. Mantell made the motion to accept the written and oral report and it was seconded by Gibson. The motion carried in a unanimous roll call vote.
6. **Superintendent's Report:** Superintendent Matt Purcell reporting. Purcell noted the remaining four meetings of 2021 will likely be followed by Board in-service trainings to satisfy the four-hour mandatory requirement set forth by the OACB. It was reiterated each Board member must complete four hours of training per year to remain in compliance, and this must be fulfilled by December 31, 2021.
7. **Program Reports:** The program reports were submitted to the Board prior to the meeting. Arnett thanked the Directors for their reports. There were no comments or questions regarding the reports.
8. **Committee Reports: Ethics Council** – J. Kleha, Chair. There was no need for an Ethics Council meeting this month.
9. **Old Business:**
  - A. **Carousel Center Playground Updates:** Purcell updated the Board on the playground renovations at the Carousel Center. He reminded the Board that after approving recommendations from the Facilities Committee, bids had been obtained for the work

needed at the Carousel, and the project should now move forward in beginning construction, as costs increases in materials were very likely in the future. Safety and Operations Consultant Darin Porter was in attendance and stated the lowest bid had come in at \$74,000 which had been negotiated down from \$98,000 and was significantly lower than the next lowest bid. He added this company was very reputable and had been used in the past at VRS and numerous other Scioto County schools. It was also noted although this bid did not include any playground equipment, SCDD will be reimbursed up to \$20,000 from a tenant in the Carousel Center for that estimated \$17,000-\$18,000 expense. Adams made a motion to approve the contract proposal and move forward with the construction on the playground. The motion was seconded by Mantell and carried in a unanimous roll call vote.

- B. **VRS/HVC Update:** Purcell stated VRS had recently undergone a geotechnical and structural building assessment as recommended by the Facilities Committee and approved by the Board. It was determined there was no imminent danger in the building's structure, however; there were areas of masonry on the building that needed repair. These areas are allowing moisture to seep into the building causing damage, which will become increasingly worse without proper attention. This project will need performed by certified masonry contractors and could have a price range upwards of \$100,000. It was noted architect's have been engaged to help with finding the most competitive companies for the bids. Following the collection of three letterhead bids, a Facilities Committee meeting would be needed to further discuss moving forward before being brought back to the full Board for approval. Adams made the motion to move forward with the bidding process and it was seconded by Gibson. The motion carried in a unanimous roll call vote.

The Board also discussed the need for replacing the current HVAC system at VRS. Purcell stated the cost of replacing the system with one like the Carousel Center was approximately \$1.5 million dollars, based on rough estimates. He stated he didn't feel it was necessary to move forward with this particular system at this point, considering the age and condition of the building. The Board discussed several other possible future options for a new HVAC system.

#### **10. New Business:**

- A. **Review and discuss Superintendent Development Plan:** The Board received the plan in their packets for review. Purcell stated the plan was required to inform the Board of his intentions in keeping his certifications up to date. Kleha made the motion to approve the plan and it was seconded by Mantell. The motion carried in a unanimous roll call vote. Acting President Arnett signed the plan.
- B. **Approve and discuss bus routes for VRS:** The Board received the bus routes compiled by Petermann Transportation for review. Purcell stated the Transportation Manager was confident these routes would be sufficient for the school year. However, it was noted additional routes may need to be added for any new students that come in during the year, and the changes would be brought before the Board as needed. Kleha made the motion to approve the routes and it was seconded by Gibson. The motion carried in a unanimous roll call vote.

- C. **Discuss/Vote on revised calendar:** Purcell stated the amended calendar the Board received included the newly added federal holiday “Juneteenth” which falls on June 20, 2022 this calendar year. Kleha made the motion to approve the revised calendar and it was seconded by Mantell. The motion carried in a six to one “yea” vote as follows: Kleha, Mantell, Murray, Adams, Peters, Gibson – “Yea” and Arnett’ “Nay”.
- D. **Discuss VRS reopening plan:** The Board members received the plan prior to the meeting for review. It was noted the plan was developed by Programs Director Tammy Guthrie and her team. Purcell stated he and Guthrie had met with the other county school Superintendent’s to discuss their reopening plans. The Prosecutor’s office advised SCDD to align their plan/schedule with the other county schools, as closely as possible, which was done county-wide. Guthrie added that some VRS students may have immunity concerns that prevent them from attending in the classroom so individual IEP’s were being prepared to determine the best plan in educating them. Various other procedures were included in the plan to ensure the safety of returning students, teachers and staff.
- E. **Allocation Request:** Purcell requested approval to allocate an amount not to exceed \$1 million from the unencumbered carryover fund to other appropriated line items as needed, instead of returning to the Board for each instance if over the approved budget. Any funding not used is returned to the carryover fund. Following question and discussion, Mantell made the motion to approve the allocation request and it was seconded by Gibson. The motion carried in a unanimous roll call vote.

11. **Other:** None

12. **Comments from the floor:** None

13. **Adjournment:** The Board adjourned at 5:40 P.M. on a motion made by Peters and seconded by Murray. The motion carried unanimously.

Minutes Prepared by:  
Carla Nelson-White  
Board Clerk

Submitted by:  
Jeffrey Kleha  
Recording Secretary