

**A SERVICE & SUPPORT ADMINISTRATOR (SSA)** uses a person-centered approach to assist individuals and families to define their needs and goals and the available resources to meet them.

## Are you, or someone you know, (over the age of 3) diagnosed with a developmental disability?

The Service and Support Administration (SSA) Department is your resource to help you coordinate services offered through the Scioto County Board of Developmental Disabilities (SCBDD) and other local agencies. An SSA will serve as a single point of access for many of the services available to you.



## What are some services provided by the SSA Department?

- Completing needs assessments
- Providing referral and linkage to needed community services
- Developing and monitoring Individual Service Plans (ISPs)
- Locating funding for services
- Ensuring advocacy and quality of services
- Providing 24-hour crisis intervention
- Making referrals to Social Security Administration, Medicaid, Home and Community-Based Services Waivers, etc.
- Attending Individual Education Plan (IEP) meetings

## How do I access an SSA?

To access an SSA, you should contact the Intake office by calling **353-8448**. There, individuals will guide you through the process of eligibility for services provided by the SCBDD. Once determined eligible, Intake will refer you to an SSA.

If you or your family member are already eligible for SCBDD services and do not have an SSA, you would still need to contact the Intake office so they can make a referral.

What other services do I have access to once I am determined eligible?

- Early Intervention (Birth to 3 years of age)
- Regional Infant Hearing Program
- Preschool (3 to 5 years of age)
- Family Directed Services
- Vern Riffe School (6 to 22 years of age)
- Special Olympics
- Community and other Supported Employment
- Adult Day Services
- Choice Housing
- Transportation

*Our goal is to help you and your family meet your goals.*





Scioto County Board of  
Developmental Disabilities

Forming partnerships. Enhancing lives.

2619 Gallia Street  
Portsmouth, Ohio 45662



## Service and Support Administration

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*Scioto County Board of DD*

# Service & Support

ADMINISTRATION

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