

# SCIOTO COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

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## POLICY 4.08 INTERNET SAFETY

### I. Introduction

It is the policy of Scioto County Board of Developmental Disabilities to:

- A. Prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
- B. Prevent unauthorized access and other unlawful online activity using Board-provided devices, Board-provided networks or on Board property;
- C. Prohibit unauthorized access and other unlawful online activity anywhere using Board-provided devices.
- D. Prevent and prohibit unauthorized online disclosure, use, or dissemination of personal identification information; and
- E. Comply with the Children’s Internet Protection Act [Public Law No. 106-554 and 47 USC 254(h)].

### II. Definitions

Key terms are as defined in the Children’s Internet Protection Act.

### III. Access to Inappropriate Material

- A. To the extent practical, technology protection measures (or “Internet filters”) shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information with Board-owned devices or using Board-provided networks and bandwidth.

Specifically, as required by the Children’s Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

- B. Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for *bona fide* research or other lawful purposes.

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## VI. Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Scioto County Board of Developmental Disabilities online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes:

- A. Unauthorized access, including so-called 'hacking,' and other unlawful activities; and
- B. Unauthorized disclosure, use, and dissemination of personal identification information regarding service recipients, staff and other stakeholders.

## V. Education, Supervision and Monitoring

It shall be the responsibility of all members of the Scioto County Board of Developmental Disabilities staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21<sup>st</sup> Century Act.

- A. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Network Administrator or designated representative.
- B. Designated staff will provide age-appropriate training for service recipients who use the Internet facilities. The training provided will be designed to promote the Scioto County Board of Developmental Disabilities' commitment to:
  - a. The standards and acceptable use of Internet services as set forth in this Policy.
  - b. Safety of service recipients with regard to:
    - 1. Safety on the internet;

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2. Appropriate behavior while online, on social networking Web sites and in chat rooms;
  3. Cyberbullying awareness and response; and
  4. Compliance with the E-rate requirements of the Children’s Internet Protection Act (“CIPA”).
- C. Following receipt of this training, the service recipient will acknowledge that he/she received the training, understood it to the extent possible, and will follow the provisions of the this acceptable use policy.