



Fiscal/Human Resources Office
Scioto County Board of
Developmental Disabilities
2619 Gallia Street
Portsmouth, Ohio 45662
740-353-0636
FAX: 354-5852

NOTICE OF AVAILABLE POSITIONS Substitute Teacher's Aides

QUALIFICATIONS:

- High School Diploma or G.E.D.
- Sign language is a plus.
- Have, or be eligible for, Ohio Department of Educational Aide Permit
- ESEA endorsement preferred
- Experience working with children with disabilities is preferred.
- Must be physically able to lift up to 50 pounds
- Valid driver's license or state ID
- Reliable and insured transportation.
- Hiring contingent upon successful urinalysis drug test, fingerprints and other background checks.

JOB DESCRIPTION GUIDELINES:

- Fills-in for absent staff in classrooms of students with multiple disabilities
- Assists with implementing lesson plans and approved positive behavioral plans consistent with student's Individual Educational Program
- Assists in operating equipment
- Keeps students safe
- Recordkeeping
- Readies materials needed for instruction
- Assists students with mobility, physical and clothing needs such as positioning, feeding, toileting, and getting on and off transportation vehicles
- Assists in social and extracurricular activities.
- Works in conditions that may lead to exposure to blood-borne and air-borne pathogens, communicable diseases, potentially infectious materials, and/or aggressive behavior.
- Must use protective equipment and learn to use required decontamination techniques.

HOURS: Less than 30 hours per week, 9 months of the year, intermittently and on-call

SALARY: \$10.30 to \$12.73 hourly

APPLICANTS ACCEPTED: Until positions are filled

SEND RESUME AND APPLICATION:

- Email sciotocountydd@sciotodd.org;
- Fax 740-354-5852; or
- Drop off at the Main Entrance of Vern Riffe School, 2619 Gallia Street, Portsmouth 45662.
- Applications available by request by calling (740) 353-0636 or emailing sciotocountydd@sciotocountydd.org or downloading from the website under the Job Opportunities tab.

DATE OF POSTING: 9/1/2022

Posting approved: *Martha Pursell* **Date:** 9/1/2022

The Scioto County Board of Developmental Disabilities is an Equal Opportunity Employer and Service Provider.

Visit our website: www.sciotocountydd.org.